

AY 2016-2017 HLC Timeline: Dates, Tasks, External/Internal/Responsibilities

10-Aug-17

Date Due	HLC Responsible for Notification or Communication	CSC External Submission, Notification, or Communication: CSC Responsible to Submit &/or Notify for HLC Reaffirmation Process	Internal CSC Preparation Process	CSC Responsible Party (point of contact <u>underlined</u>)	"x" indicates completed on date noted
18-Jul-16			Work session on HLC Syllabi Standards conducted by Joyce Hardy for Faculty senate Leadership (Lorie Hunn and Mary Jo Carnot, Deans and VPAA	Charles, <u>Joyce</u> , Lorie, Mary Jo, JM, JP, 7 Joel	X
Aug. 3 2016			Executive Council Reviews Quality Initiative Report	<u>Charles</u> & Exec. Council	X
Aug. 10 2016			Executive Council Reviews Assumed Practices Checklist and Evidence Document	<u>Charles</u> & Exec. Council	X
Aug. 12 2016			VPAA Update provides overview to campus of upcoming HLC Reaffirmation Process	<u>Charles</u> & CSC employees	X
12 Aug. 2016			VPAA Open Faculty Forum: Future of Higher Education	Charles	x
15 Aug. 2016			Chair Retreat with Deans: VPAA provides overview of HLC Reaffirmation documents and timelines	Charles, <u>Deans</u> , Chairs	X
15-16 Aug. 2016			At Chair Retreat HLC Syllabi Standards outlined by Joyce Hardy and Deans	<u>Deans</u> & Joyce	X
Aug. 20 2016			Initial draft of criterion #5 from Cabinet submitted to Kathy and Margaret	<u>Charles</u> & Cabinet	X
Aug. 16 2016			Cabinet reviews final draft of Quality Initiative Report	<u>Charles</u> & Cabinet	X
Aug. 19 2016			Submissions, Notification, and Communication dates for HLC Reaffirmation process provided to all employees at All-Campus meeting (8:00 am)	<u>Charles</u> , Randy, and CSC employees	X
Aug. 19 2016			Submissions, Notification, and Communication dates for HLC Reaffirmation process provided to all employees at Faculty Appreciation Luncheon	<u>Charles</u> and Faculty	X
Aug. 23 2016			Margaret revised (based on Executive Council and Cabinet feedback) Assumed Practices Checklist and Evidence Document completed and sent to Charles	<u>Margaret</u> & Charles	X
Aug. 25 2016			Meeting with six business faculty, Hyer and Charles to implement plan for program to meet Quality Matters standards for online MBA program. This will assist with the escalating SARA standards & oversight	<u>Joel</u> , Charles & Business Faculty	X
25-Aug-16			Academic Affairs final review of Quality Initiative Report	Joel and <u>Charles</u>	X
29-Aug-16			President reviews Quality Initiative report	<u>Randy</u>	X
Aug. 29 2016			CSC Coordinating Team -- 1. Web freeze list for Executive Council meeting on 31 August 2. review dates for Cabinet and Executive Council	Charles & <u>Joy</u>	X
Aug. 31 2016		CSC must submit Quality Initiatives Report by this date	CSC follows HLC process for submission of Quality Initiative Report to HLC	Randy and <u>Charles</u>	Submitted 30 August
Aug. 31 2016			Executive Council reviews CSC Committees/Task Teams for 2016-17 AY and Web Freeze list	<u>Charles</u> & executive council	X

1-Sep-16			Send Quality Initiative to campus with VPAA Update	<u>Charles</u>	X
2 Sept. 16			VPAA Council: Deans review this Timeline for additions and changes	Charles & <u>Deans</u>	X
5-9 Sept. 2016			Charles review Criterion 1 & 2 and sent comments to Margaret and Kathy	<u>Charles</u>	
6-Sep-16			Ann Burk sent Web Freeze Plan to Cabinet	<u>Ann</u>	X
12-Sep-16			CSC Coordinating Team -- 1. items Student Government leadership should review 2. Faculty senate review 3. 4. Material for Alex to communicate 5. review dates for Cabinet and Executive Council	<u>Charles</u>	X
12-Sep-16			Open Campus Forum (8:30-9:30 am, LLC, Book Ends) with VPAA regarding questions with HLC Reaffirmation	<u>Charles</u>	X
13 Sept. 2016			First meeting to prepare for communication and logistics with HLC Peer Review Team which begin late October 2016 through 26 April 2017. This includes "get acquainted" gathering on 23 April, 24 April HLC team meeting with President, 25 April exit interview, determine room locations for Peer Reviewers to work, equipment required, flashdrive and internet access, resource room, etc. If needed, determine date for phone conversation with HLC liaison regarding preparation for visit. Members of CSC Team include Alex, Ted, Pam Anderson & Charles.	<u>Charles</u> , Alex, Pam and Ted	X
14-Sep-16			VPAA meet with Student Senate President: MAP, HLC process, Student Opinion Survey, student senate 2016-17 goals, confirmed 23 September luncheon, student committee participation on Academic Strategic Planning and Campus-wide assessment committees, changes in Academic Affairs	<u>Charles</u> & Katrina Hurley	X
14-Sep-16			Executive Council reviews Factbook	Charles and Executive Council	X
15 Sept. 2016			All Faculty Meeting (11:00 - Noon): work session on Syllabi standards for HLC conducted by Joyce Hardy	Deans & Faculty	X
20-Sep-16			Faculty senate meeting: Introduce Dave N. Role as Interim Assessment Director; Dave discuss NSSE/FSSE data, faculty by-laws clarification by subcommittee; review CSC tested experience criteria; review Board policies 4420 & 5015 to provide feedback by 28 Sept	Charles and Faculty Senate Leadership	X
20-Sep-16			VPAA meets with Faculty senate leadership (Lorie Hunn, Joyce Hardy, Mary Jo).	<u>Charles</u> & Faculty Senate leadership	X
20 Sept. 2016			Cabinet meeting presented Factbook for review; review updated list of Web Freeze and process; non-academic surveys, HLC timeline, New Mexico Highlands	Charles, <u>Malinda</u> and Cabinet	X

20-Sep-16			State Authorization Network (SAN) webinar on SARA: tracking marketing, internship tracking, new SARA manual forthcoming; next month international compliance	Charles, Mary Jo, Joel Hyer	X
Sept 21 2016			Executive Council review Undergraduate and Graduate Catalogs & Web Freeze sites and review draft campus correspondence	Charles & Executive Council	X
~21 Sept . 2016 to April 2017	HLC Commission Staff will review fro completeness (and forward it for peer reviewer) CSC Quality Initiative within 3 weeks of receipt				21-Sep
~21 Sept. 2016 to April 2017	A panel of 2-3 peer (Peer Review Panel), once received from HLC Commission Staff, evaluates CSC Quality Initiative Report on the following: CSC demonstrated its seriousness in undertaking, the initiative had scope and impact, a commitment to and engagement in the initiative, adequated resource provision. A recommendation is to confirm or not confirm genuine effort was achieved. The QI Peer Review Panel sends "preliminary" recommendation to CSC Liaison Officer (VPAA)				21-Sep
~21 Sept. 2016 to April 2017 (not specified by HLC)		CSC recieves "preliminary" recommendations from HLC Quality Initiative Peer Review Panel. If necessary CSC VPAA discusses the review with the Panel before the Panel submist the final recommendation	HLC Coordinating team, cabinet, and Executive Council review "preliminary" recommendations prior to discussion with HLC Peer Review Panel.	Charles	N/A
~21 Sept. 2016 to TBA (not specified by HLC)	HLC sends "final" recommendations to CSC				21-Sep
~21 Sept. 2016 to April 2017 (date not specified by HLC)		After recieving "final" review from HLC Quality Initiative Peer Review Panel, CSC completes and submits institutional response		Charles	N/A

~21 September 2016 - ~May 2017	HLC includes Peer Review Panel recommendation and CSC response with the recommendation and documentation from Year 10 Comprehensive evaluation and forwards to HLC Institutional Actions Council (IAC) for decision-making. [If the institution's Quality Initiative Report is deemed not acceptable by the reviewers, the institution will lose eligibility for the Open Pathway.]				N/A
21-Sep-15			Virtual Resource Room Task Team (Sherry, Pam N., Kristol C., Joel Hyer, Charles meets: use of sharepoint; materials needed; organization of materials; point person for HLC Visiting Team; invite Joyce and Joby to next meeting	Charles & Paula	X
22-Sep-16			ESP Committee reviews 3B, 4A, & 4B	JM and ESP committee members	X
23-Sep-16			Annual Luncheon with Student Senate, Faculty senate leadership, Chair P & T, TLC Faculty Facilitator, & VPAA Council: MAP, HLC overview, student senate 2016-17 goals.	Charles & Paula	X
23-Sep-16			Web Freeze correspondence with listed web sites sent to campus	Charles and Randy	X
24-Sep-16			VPAA meets with Student Senate: student committee linkages to MAP and HLC documents (3:00 pm)	Charles and Katrina	X
26-Sep-16			HLC Coordinating Team Meeting: updates	Charles and Joy	X
27-Sep-16			Transfer Committee review 4A and Transfer Template Agreement send to Kathy, Margaret	JP and Melissa	X
27-Sep-16			Cabinet submit factbook feedback to Malinda	Malinda	X

			Meeting with Jon Hansen (1:00-2:30pm) -- Criterion 4.c & Criterion 1.A.2 nonacademic unit plans: What is the institutional retention goal and the plan for achieving the goals? For 4c1 What is the institutions completion goal and the plan for achieving? For 4c1 What data do we collect on retention other than the information reported to IPEDS? What results? For 4c2 What data do we collect on completion other than the information reported to IPEDS? What results? For 4c2 What is the process for students services/affairs/ and marketing for reviewing retention and completion data for purposes of improvement and benchmarking the goal? For 4c3 What if any changes in processes and procedures has CSC done due to the data analysis in the past few years? For 4c3 What conferences, trainings, etc have professional staff attended to get a better idea of best practices for retention and completion? For 4c4 What resources have been allocated for effects in retention and completion? For 4c4. Arranged Planning Sessions for 3, 13, 20 October to draft plan and begin to institute plan. Consider	Charles & Jon	X
27-Sep-16					
	28-Oct-16		VPAA Council: Finaliz plan for Executive Council QI debriefing	Charles	X
	28-Sep-16		Executive Council: Quality Initiative Debriefing	Charles	X
	30-Sep-16		Planning discussion regarding student retention, criterion 4	Jon and Charles	X
	3 Oct. 2016		Communication &Logistics (HLC Peer Team Visit): Develop Plan of Implementation, tasks, responsible party; Joyce Hardy provides experiences and suggestion as Peer Reviewer	Charles, Pam, Ted, Alex	X
	3-Oct-16		Retention Process and Planning Task Team:	Jon and Deena	X
	3-Oct-16		VPAA meeting with Faculty Senate Leadership: CSC Tested Experience Criteria, 13 Oct All Campus work session on FSSE/NSSE; forthcoming review of CSC's articulation and transfer agreement		X
	4 Oct. 2016		Faculty senate meeting (11:00-Noon): Student Ratings and Comments of faculty discussion of Summer pilot analysis;	Lorie Hunn & Charles	X
	Oct. 5 2016		Executive Council -- Web Freeze Concerns, Review of selected FSSE/NSSEvidence on campus environment: what is your reaction, what needs to be addressed, ideas on how to address concerns.	Charles & Executive Council	X
	10-Oct-16		Federal Compliance Meeting	Sherry	X
	10 Oct. 2016		HLC Coordinating Team Meeting (1:00-2:30pm)		X

10-Oct-16			Virtual Resource Room task team(Sherry Douglas, Joel Hyer, Pam Newberg, Kristol Cummings): Met with Joyce H. for expectations by HLC Peer Reviewers; Joby and Pam A came as guests. Sharepoint utilized as Virtual Resource Room and will include Federal Compliance Report. Pam A. will arrange late April 2017/early May 2017 meeting of Virtual Resource Room task team and Logistics Task Team to begin preparing for 2021 HLC visit	<u>Charles and Pam Newberg</u>	X
11 Oct. 2016			Cabinet meeting: 13Oct All campus meeting: NSSE/FSSE, Timeline	<u>Charles & Ann</u>	X
11 Oct. 2016			Graduate Committee reviews Criterion 2 of Assurance Argument and returns feedback to Kathy and Margaret	<u>Joel & Grad council</u>	X
Oct. 12 2016			Executive Council Meeting (9:00-11:00 am)-- prepare for all campus meeting with NSSE/FSSE worksession	<u>Charles & Executive Council</u>	X
13-Oct-16			Retention Process and Planning Task Team: Collect evidence, identify processes, identify problems for Criterion 4	<u>Jon and Deena</u>	X
13 Oct. 2016			All Campus Meeting date: NSSE/FSSE -- Reflecting on Our Practices	<u>Executive Council and Charles</u>	X
18-Oct-16			Cabinet meeting: reviewed RLOP; update on status of Policy and Process Project; 8 have not responded to Web Freeze updates; reviewed 13 Oct All Campus participant survey of productive use of time.		X
18 Oct. 2016			State Authorization Network webinar: International Compliance	<u>Charles, Mary Jo, Jim Powell</u>	X
19-Oct-16			VPAA meeting with Student Leadership & Student Trustee: MAP 4 Retention; meeting date with Cabinet, student committee participation; 5D contributions; student opinion survey; NSSE/FSSE work session will be conducted 24 or 25 Oct along with debriefing the following week	<u>Charles, Coy Clark, Katrinia Hurley</u>	X
19 Oct. 2016			Communication & Logistics Team for HLC Comprehensive Visit Meeting (Pam A., Alex, Ted & Charles): defined tasks, responsible party and date. Public notice to be sent out next week for third party comments	<u>Charles</u>	X
19-Oct-16			Executive Council: Exchange 2-3 items to update each unit on current issues and challenges; debrief on All Campus NSSE work session & Executive Council NSSE Work Session; determine avenues of feedback to campus -- article Alex, VPAA Update	<u>Charles</u>	X
20-Oct-16			Professional Online Standards Task Team (Snare and Hunn chairs; Sealey, Woods, Gallegos, Cox, Carnot, Ledbetter, Ballard, Powell	<u>Charles and Lorie</u>	X
20 Oct. 2016			Retention Process and Planning Task Team: prepare responses for Criterion 4; identified additional materials to gather and organize	<u>Jon and Deena</u>	X

20-Oct-16			Deans arrange at All-faculty meeting to review 3E, 4A, & 4B	<u>JP, JM, Joel</u>	X
21-Oct-16			Assessment Symposium: homer Saraaspm amd American Involvement in the Evolution of Quality Management in Japan, 1945-1950	<u>Dave and Rhine</u>	X
19-Oct			ommunication and logistic task team (see Sept 13, 2016) determined specific task, responsible party, due date and resources needed. Alex will post Third-Party Public Notice in Scottsbluff, North Platte, and Chadron within the next week	Charles, <u>Pam</u> Anderson, Alex, and Ted	X
24-Oct-16			VPAA & Faculty Senate Leadership Meeting: transfer agreement; portions of Criterion 1 -- argument, 1A2,, 1B1, 1D2; faculty senate leadership will place on November faculty senate agenda	Charles	X
24 Oct. 2016			HLC Coordinating Team Meeting		X
25-Oct-16			Student Senate and CAB Leadership: NSSE/FSSE work session Reflecting on our Practices and a Community of Learners. Replicate Oct 13 all campus work session with Executive Council members as table facilitators	<u>Charles, Dave, JP, Joel, Alex, Tena, Pat, Mary Jo</u>	X
Oct. 26 2016			Executive Council: review CSC committees to finalize & review QIR Exec Council analysis; Action items of NSSE/FSSE all campus work session	Charles	X
27-Oct-16			Professional Online Standards Task Team (Snare and Hunn chairs; Sealey, Woods, Gallegos, Cox, Carnot, Ledbetter, Ballard, Powell): draft 2021 plan	Charles and Lorie Hunn	X
27-Oct-16			State Authorization Network webinar: Federal Compliance	<u>Charles, Mary Jo, Joel Hyer</u>	X
Mid-to-late Oct. 2016			CSC determines its constituencies (students, parents, alumni, taxpayers, donors, local businesses, community members & groups, and may include others) to solicit Third-Party Comments; CSC must decide the appropriate media to reach constituents but should reach all constituents.	<u>Alex, Jon, Sherry</u>	X
Oct. ~24 2016 (six months prior to visit)	HLC notifies CSC of Peer Review Team		Cabinet reviews list of HLC Peer Review Team membership	<u>Randy</u> and Charles	
~24 Oct. 2016 (six months prior to visit)		CSC publishes Third Party Comments Notice	CSC sends notifications to constituents for public comment (sent directly to HLC) -- https://www.hlcommission.org/HLC-Institutions/third-party-comment.html ; see also Third-Party Comment: Policy and Procedure	<u>Alex & Jon</u>	X
29 Oct. 2016			VPAA send to Sandoz Director the following to review -- 1D3 paragraph on Sandoz	Charles	X
29-Oct-16			VPAA reviews Criterion 1 & 2A-C and sends to Writers	Charles	X
~24-30 October 2016 (response date provided in HLC correspondence)		CSC provides feedback to HLC on Peer Review Team membership	CSC provides feedback to HLC on Peer Review Team membership	Cabinet and <u>Randy</u>	

30-Oct-16			Review and/or modifications of Summer 2017 & 2017-18 AY Schedule to address any Federal Compliance concerns with Credit Hour	<u>JP, JM, & Joel</u>	X
			Co-Curricular task team of Executive council review Criterion 2	<u>JM, Pat B., Christine F. and team members</u>	
31-Oct-16			Factbook published on web	<u>Malinda</u>	X
1-Nov-16			ARC assignments to review criterion 1 & 2: Comments will be compiled and sent	<u>JP</u>	X
1-Nov-16			Student Senate President & Student Trustees Representative send VPAA 4 student senate committees that focus on MAP	<u>Katrina, Coy, & Charles</u>	
1 Nov 2016			Web Freeze instituted	<u>Joby</u>	X
1-Nov-16			Faculty senate meeting (11:00-Noon): Test Criteria discussion and initial feedback sent to VPAA council	<u>Lorie Hunn and Charles</u>	X
1-Nov-16			Student Leadership work session to review evidence from 25 October NSSE/FSSE Reflecting on our Practices and participant survey of work session experience	<u>Charles, Dave, JP, Joel</u>	X
Nov. 2 2016			Executive Council Meeting (9:00-11:00am) review Federal Compliance Report	<u>Sherry & Charles</u>	X
4-Nov-16			Student senate Campus Improvement Committee meet with Dean Hyer to include and align relevant 2016-17 student projects with MAP 4 with Sharepoint to track progress	<u>Student Senate Campus Improvement committee, Joel Hyer, Katrina Hurley, Coy Clark, Charles</u>	
4-Nov-16			Retention Process and Planning Task Team: prepare responses for Criterion 4: review and organize materials and determine whether to apply for Academy or prepare 4 year plan	<u>Jon and Deena</u>	X
7 Nov. 2016			HLC Coordinating Team Meeting		X
8-Nov-16			ARC review criterion 3 & 4	<u>JP</u>	X
8-Nov-16			Graduate Council Reviews Criterion #3	<u>Joel & Graduate Committee</u>	X
9-Nov-16			Student senate website updated	<u>Katrina Hurley and Coy Clark</u>	
11-Nov-16			Assessment Symposium:W. Edward Deming and the Origins of Quality Control in Japan	<u>JM & Kurt Kinbacher</u>	X
15-Nov-16			Curtis Stevens, VP Finance for Student Senate will send Kathy Bahr original student senate bylaws and revised bylaws to demonstrate continuous improvement -- 5D1-2	<u>Charles, Katrina Hurley, Coy Clark, Curtis Stevens</u>	X
15 Nov. 2016			Faculty senate meeting (11:00-Noon): continued review of Criterion 1	<u>Hunn and Charles</u>	X
15-Nov-16			VPAA Office upload Faculty Senate By-Laws and committee membership list to Sharepoint faculty senate site; VPAA office uploads ARC, ESP, Research Institute, and Grad Council 2015-16 Reports	<u>Paula</u>	X
16-Nov-16			Communication and Logistics Task Team Meeting	<u>Charles, Pam Anderson, Alex, and Ted</u>	X

17-Feb

16 Nov.			Executive Council Meeting (9:00-11:00am): Prepare for 18 November Faculty, Staff, and Student Leadership Work Session: Reflecting on Our Practices as a Community of Learners -- NSSE/FSSE Review of Evidence. NSSE/FSSE evidence from Executive Council (5 Oct), all-campus (13 Oct), and student leadership (25 Oct) work session.	<u>Charles</u> & Executive Council	X
14-Nov			SARA subcommittee meeting: update from Mary Jo on SARA workshop and review SARA evidence document	<u>Charles</u> and Mary Jo	X
17-Nov-17			All Faculty Meeting (11:00 - Noon): work session #2 on Syllabi standards for HLC conducted by Joyce Hardy	<u>Deans</u> & Joyce	X
19-Nov-16			Contact HLC liaison regarding timeline of submission of federal compliance report and HLC date for sending peer review team roster. Liaison out of office until 28 November	Charles	X
21-Nov-16			HLC Coordinating Team Meeting (1:00-2:30pm)	Charles	X
21-Nov-16			Mission, Vision, Values (MVV) Steering Team meeting: Table revision of MVV until 2017-18 AY	<u>Jon, Charles</u> , Joyce, Ellington, Katrina Hurley, Scott Ritzen, Jacob	X
21-Nov-16			Transfer Agreement & Transferology Committee meeting: organize, archive, and web presence of transfer agreements	<u>JP, Melissa Mitchell</u> , Paula, Charles, Dale Williamson, Sherry Douglas	X
21-Nov-16	Respond to CSC 19 Nov questions: Federal Compliance Report due no later than two months (24 Feb 2017) prior to CSC Comprehensive Visit. CSC Assurance Argument is due no later than 24 March 2017. Rachel from HLC has not responded to Peer Review Team Roster				Partially, 23Mar
28-Nov-16			VPAA meeting with Faculty Senate Leadership: CAO & BoT November meetings, undergraduate transfer agreement, unit hierarchy for assessment, promotion and tenure; policy committee membership and inclusion of faculty senate policies and procedures	<u>Charles</u> , Joyce, Lorie, Mary Jo, Ann Burk	X
29 Nov. 2016			Cabinet meeting: Review Federal Compliance Report provided to Cabinet with feedback due in two weeks	<u>Sherry</u> & Charles	X
29-Nov-16	HLC response: sent to next level and CSC question forwarded. Waiting on Rachel Zibrat to respond		Follow-up correspondence to HLC regarding Peer Review Team roster (question from 19 Nov 2016 correspondence to HLC)	Charles	X

30-Nov-16			Executive Council: review of unit Hierarchy for campus assessment, 18 Nov facult, staff and student leadership work session; preparation for 7 December joint meeting with cabinet	Charles	x
30-Nov-16			Charles reviews Assumed Practices; Checklist and Evidence Document and provides feedback to Margaret	Charles	x
30-Nov-16	HLC liaison response on NASM: CSC does not need to submit any additional information on earning NASM accreditation. NASM accreditation needs to be included in Assurance Argument				x
2-Dec-16			SARA subcommittee meeting: review SARA evidence document	Charles	x
5-Dec-16			Virutal Resource Room task team(Sherry Douglas, Joel Hyer, Pam Newberg, Kristol Cummings): Discuss obstacles and help needed	Charles and Pam Newberg	x
5 Dec. 2016			HLC Coordinating Team Meeting (1:00-2:30pm)		x
5-Dec-16			Part I -- These two work sessions (6 Dec) focus on the following: Federal Compliance Report 32- Please bring relevant portions of the Federal Compliance Report, Criterion 4, and Assumed Practices. In some case evidence may need to be gathered.	Charles, Deans, Dave N.	x
8-Dec-16			Part II -- These two work sessions focus on the following: Federal Compliance Report 32; Federal Compliance Report 6 & 7; Please bring relevant portions of the Federal Compliance Report, Criterion 4, and Assumed Practices. In some case evidence may need to be gathered.	Charles, Deans, Dave N.	x
6-Dec-16			Executive Council Co--Curricular Task Team review relevant sections of Criterion 2	JM	x
6-Dec-16			Faculty Senate Meeting: budget update	Lorie Hunn & Charles, Dale Grant	x
7-Dec-16			Executive Council: Joint meeting with Cabinet to present task team progress; NSSE/FSSE; budgets; prepare for all campus meeting	Charles, Cabinet, Executive Council	x
15-Dec-16			Professional Online Standards Task Team (Snare and Hunn chairs; Sealey, Woods, Gallegos, Cox, Carnot, Ledbetter, Ballard, Powell)	Jim Powell	x
8 Dec. 2016			All-Campus Meeting: budget update, Policy IQ preview; Higher ed	Cabinet	x
13-Dec-16			Cabinet meeting: Review Federal Compliance Report review feedback to Sherry; Q& A for clarification and preparing for potential follow-up question in March and April 2017 from the HLC Peer Review Team	Sherry & Charles	x

12 Dec . 2016			Academic Strategic Planning Committee meeting: committee updates; MAP planning; 2030 assessment timeline	Charles	x
20-Dec-16			rough draft created of the CSC Disclosure Statement web page that we discussed in the last SARA meeting. It is sitting on the DEV server, so you will have to be on campus to access the page. http://wwwdev/disclosure/index.csc	Joby, Mary Jo, Kayla	x
6 Jan. 2017			CSC notified, without prior notice, of NSCS revamping website: CIO contacts NSCS regarding URL	Ann Burk	x
6 Jan. 2017			VPAA meeting with Faculty Senate Leadership: 12 January faculty meeting;transitional studies; annual faculty eval; 3 Feb 2017 WNCC & CSC collaborative meeting; board policy 5017 proposed changes; American Council of Trustees and Alumni Report; SCEA changes; Summer 2017 planning	Charles	x
9 Jan. 2017			HLC Coordinating Team Meeting (1:00-2:30pm)		x
9 Jan. 2017	HLC notifies CSC of dates for the 2017 Institutional Update; submission of Institutional Update is required to maintain accreditation		Institutional Update deadlines	Charles	x
9 Jan. 2017			VPAA and President:Discussion on Intro to HLC Assurance Argument; draft to be prepared by 30 Jan. 2017	Charles and Randy	x
10 Jan. 2017			Cabinet meeting: Review chadron state college 2020 publication; CSC site for SARA disclosure (see 20 December 2016); Policy project document for HLC Assurance Argument; Review HLC timeline	Charles	x
10 Jan. 2017			Graduate council review Criterion #4A & B: comments to be sent to Dean Hyer	Joel & Grad council	X
11 Jan. 2017			Executive Council: ; chadron state college 2020 brochure finalizes for distribution; Alex will send out	Charles	X
11 Jan. 2017			VPAA met with IRB co-chairs Margetts and Carnot: Co-chairs will create website page for animal component of IRB; discussed potential questions for the upcoming HLC April visit; worked on providing suggestion to IRB protocol that is in process of development	JM, Carnot, Charles	X
11 Jan. 2017			Federal Compliance sub-group met regarding question 34 student outcomes -- retention and graduation rates; draft sent to Sherry	JP, JM, Joel, Sherry, Charles	X
11 Jan. 2017			CSC Communication and Logistics for HLC Comprehensive Visit Task Team Meeting: reviewed tasks; NSCS website: IRB website animal component; student opinion survey; visiting team; mission statement	Charles, Pam Anderson, Alex, Pam Newberg, and Ted	X

11 Jan. 2017			Evidence for Assurance argument: Teaching and Learning Technology unit (LLC and TLC): Met with Kristol Cummings on update of progress with MAP #3; Kristol meet with unit to finalize document. Overview is ready.	Charles & Kristol Cummings	X
11 Jan. 2017			Evidence for Assurance argument: Policy IQ. Submitted to Kathy and Margaret	Ann & Charles	X
12 Jan. 2017			All-Faculty Meeting in lieu of All Campus Meeting: What does it mean to be a CSC graduate for the future	Charles	X
14 Jan. 2017			Assessment Symposium: Corporate Learning and Quality control at the Bell system, 1877-1929	Shafiq Rahman & Wendy Waugh	X
13 Jan. 2017			NSCS revamped website completed	NSCS	X
17 Jan. 2017 (3 months prior to visit)	HLC notifies CSC of mandatory participation in Student Opinion Survey with communication draft and link to the CSC unique student survey: Link is active 6-15 February 2017; to be sent to students 6 Feb. By 31 January CSC must notify HLC on how the survey will be administered				X
18 Jan. 2017			CSC Communication and Logistics for HLC Comprehensive Visit Task Team Meeting: Implementation of notification regarding Student Opinion Survey dates and process as well as other student surveys -- Campus Climate and NSSE. Dave-visit classes; Ted -Help Desk for possible questions; Pam N. - LLC reference desk; Alex- Eaglelead on 3 surveys with dates; Charles and Alex-story CSC website	Charles, Pam Anderson, Alex, Pam Newberg, and Ted and Dave N.	X
18 Jan. 2017			VPAA Update: HLC dates, description and process information	Charles	X
23 Jan. 2017			HLC Coordinating Team meeting; update on NSCS website; Student Opinion Survey		x
23 Jan. 2017			Federal Compliance Meeting & available member of Executive Council: Final review of document -- review for grammar errors, clarity, gross omissions & validate the links; important dates for HLC	Federal Compliance Committee members	x
27 Jan. 2017			Began Review of Spring 2017 syllabi: meet HLC syllabi standard -- thru mid-March	Deans and OAs	x
27 Jan. 2017		CSC Accreditation Liaison Officer confirms/submits updates to the Institutional Contact Form on file with HLC (see 9 January 2017 HLC notification)	Log into Institutional Update System to complete the Contact Update Survey	Charles, Dale, Malinda, Sherry	

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27-Jan-17			VPAA Meeting with Student Senate Leadership: HLC Student Opinion Survey, NSSE Survey Campus Climate Survey -- awareness and how to participate; plan train table facilitators; LLC and IT Help Desk will be prepared for student questions; Alex place info on survey in Eagle; Assessment Director visit some classrooms regarding 3 surveys -- HLC, NSSE, Climate	<u>Charles</u> , Katrina Hurley, Coy Clark, Alex H., Pat B. Dave N.	X
31 Jan. 2017		CSC, via email to HLC, notifies how the Student Opinion Survey will be administered, method of distribution, and audiences for communication		<u>Alex</u> and Charles	27-Jan-17
31 Jan. 2017			Cabinet meeting: Review final version of Federal Compliance Report -- review for grammar errors, clarity, gross omissions & validate the links; dates of Student Opinion Survey; important dates for HLC	<u>Sherry</u> & Cabinet members	x
1 Feb. 2017			Executive Council Meeting: Sherry leads session on final Review of Federal Compliance Report review for grammar errors, clarity, gross omissions & validate the links	Sherry	x
6-Feb-17			HLC Coordinating Team meeting		X
6-15 Feb. 2017		CSC sends students on 6 February (and active through 15 Feb) a communication with link to CSC's unique student survey		Alex	6-Feb-17
7 Feb. 2017			Cabinet meeting: Review Draft of Criterion 5 for content; review Federal Compliance Report	Charles	X
7 Feb. 2017			Faculty senate meeting (11:00-Noon): faculty Senate By-Laws revision; undergrad articulation agreement, BP 4430, 4140, 5017	Charles and Lorie Hunn	X
7-Feb-17			Student Senate Campus Activity Board (CAB): 5 student surveys conducted during spring 2017 including HLC Student Survey -- 6:00 pm	Charles, Dave, Ann, Alex, Pat, and Coy Clark (student Trustee)	X
8 Feb. 2017			CSC Communication and Logistics for HLC Comprehensive Visit Task Team Meeting: Reviewed task list.	Charles, Pam Anderson, Alex, Pam Newberg, and Ted	X
8 Feb. 2017			Executive Council meeting: Alex informs group of Student Opinion Survey & Third Party Comments processes; Review CSC website for SARA disclosure; additional postings within buildings of CSC Mission	Charles, Alex, Joby, Mary Jo	X
9-Feb-17			All Campus Information Fair: Tables	Paula, Pam Anderson, and Charles	x
10-Feb-17			Assessment Symposium: Higher Education and the Panopticon Pradigm: Quality Assessment as Disciplinary Technology	<u>Wilburn & Tucker</u>	X
11-15 Feb 2017			Final Review of Federal Compliance Report by VPAA; 11 items identified for clarification and/or confirmation	<u>Charles</u>	11-Feb
14-Feb-17			Cabinet: Final changes to Federal Compliance due today; Content changes to Criterion #5 due 17 February 2017	<u>Charles and Cabinet</u>	x
14-Feb-17			Graduate Council reviewed Criterion 5B	<u>Joel & Grad council</u>	X

15 Feb. 2017			Executive Council Meeting: Review Criterion #5	Charles	X
16-Feb-17			Plan for student review of HLC Student Opinion Survey & possible HLC April questions students may be posed: Arrangement of table facilitors (faculty from Communication Dept)	Coy and Charles	X
16-Feb-17			SARA Compliance Sub-committee for HLC Reaffirmation: reviews CSC SARA disclosure website	Joby, Mary Jo, Charles	X
17-Feb-17			Virtual Resource Room Work Session with guest: Review site	Sherry, Pam N., Charles	x
16-21 Feb 2017			Federal Compliance Report document preparation to meet HLC requirements for uploading into HLC Assurance System; Send copy to Virtual Document Room lead (point person) for uploading into Sharepoint	Elsa	24-Feb
20 Feb. 2017			HLC Coordinating Team meeting		x
20-22 Feb 2017			Virtual Document point person uploads to CSC Sharepoint site (Virtual Document room) the final Federal Compliance Report	Pam Newberg	X
21 Feb. 2017			Cabinet meeting: Final review of Criterion 1 & 2 -- beginning 3	Charles	x
22 Feb. 2017			Submission of Federal Compliance Report	Charles & Sherry	X
24-Feb-17		CSC submits Federal Compliance Report	Uploaded in the Assurance System in a separate Federal Compliance document	Sherry & Charles	22-Feb
27 Feb. 2017	HLC will email the Chief Executive Officer, Accreditation Liaison Officer, Chief Financial Officer and Data Update Coordinator with a link to the Institutional Update system and their login credentials.		Institutional Update opens.	Malinda, Dale, Charles	X
28-Feb-17			Cabinet: final review of Criterion 3 & 4	Charles	X
1 Mar. 2017			Executive Council Meeting (9:00-11:00am): Review various lists of possible HLC Peer Team Visit questions for different campus constituents; begin discussion for 9 March all-campus staff meeting to determine format for HLC Peer Team questions	Charles	X
1-Mar-17			Communication & Logistics Team for HLC Comprehensive Visit Meeting: reviewed tasks; Peer Team reviewer from CSC Joyce provided ideas regarding Team visit	Pam A., Alex, Ted, Pam N. & Charles	X
2-Mar-17			Prepare press release for HLC process and Team Visit: Internal communication	Alex and Charles	x
2-Mar-17		CSC submits SARA application for continued membership		Charles and Randy	X
3-Mar-17			Deans and Assessment Director review Criterion 3 & 4	VPAA Council	X
6-Mar-16			HLC Coordinating Team meeting (8:15-9:45) Bean Broker		X
7 Mar. 2017			Cabinet meeting (9:00-11:00am): Final review of Criterion 5; last day to review 1-5	Charles and Randy	X

7-Mar-17			Grad and undergrad catalog: HLC visit	Deans, Melissa, Michele, Joby,	X
8 Mar. 2017			Executive Council Meeting: Prepare for all-campus staff meeting, 9 march; units need to convey purpose of Executive Council Task teams	Charles	X
9 Mar. 2017			All-Campus Staff Luncheon Work Session (mid-term break, 11:00-Noon) -- All-staff meeting with Executive Council table facilitators to respond to questions regarding HLC Peer Visiting Team 24-25 April Visit	Executive Council and Charles, Pam Anderson	X
9-Mar-17			Online Professional Task Team and SARA committee meeting minutes sent to Dean Powell, Margaret and Virtual Resource Room (Pam N.). The next online professional task team is scheduled for April 2017	Charles	X
10-Mar-17			Final Assurance Argument Review changes sent to Kathy and Margaret		x
15 Mar. 2017			Joint Cabinet & Executive Council Meeting (9:00-11:00am): Accomplishment of Tasks Teams and needs	Charles & Joel	x
16-Mar-17			School meeting: Discuss Undergrad goals recommended by faculty senate spring 2016, 4B1	Margetts, Nesheim	X
17-Mar-17			Assessment Symposium: Patterns of Japanese Strategy: Strategic Combinations of Strategies	Bruehlman & McCarthy	x
17-Mar-17	HLC provided Student Opinion Survey Results				X
23-Mar-17	HLC provided members of Visiting Team				X
24th Mar. 2017		CSC submits Third Party Comments documentation to HLC Legal Affairs: Evidence for Notices of Third Party Comment in pdf format	CSC submits PDF file of notifications to constituents for third party comments to HLC legal affairs; Appendix Y of Federal Compliance Report had earlier version.	Alex & Charles	x
Mar. 24 2017	Review of Federal Compliance Report is completed one month prior to visit		Must make additional supporting information on Federal Compliance available during the visit. During the visit, peer reviewers verify the Federal Compliance information to ensure it is accurate and complete. Peer reviewers may raise any questions the team has with CSC.	Charles & Sherry	x
Mar. 24 2017		CSC submits Assurance Argument	CSC submits Criteria for Accreditation & Core Components within Assurance Argument System	Charles & Joy	x
24-Mar-17	HLC Visiting Team contacts President regarding travel logistics		Communication & Logistics Team for HLC Comprehensive Visit Meeting (Pam A., Alex, Ted & Charles): provide President information on travel and accommodations.	Charles	x
27-Mar-17			Review Institutional Update evidence	Malinda and Charles	X

27-Mar-17	<p>Federal Compliance Reviewer (the individual who will review the CSC Federal Compliance Report): items conveyed</p> <p>1. Please communicate with the CSC ALO to request sample course and program materials for your review of the assignment of credit hours and clock hours. We ask that you allow CSC some time to compile and send sample course and program materials.</p> <p>2. CSC's filing should contain information about how CSC notified its constituents of the opportunity to submit third-party comments. The comments received are not included with these materials. They will be provided to the team prior to the visit.</p> <p>3. If you need additional information or documentation from the institution, please contact the ALO.</p>		CSC ALO contacts Communication, and logistics team, VPAA Council and Chair of CSC Federal Compliance Report committee	X
27-Mar-17			CSC Communication and Logistics for HLC Comprehensive Visit Task Team Meeting: Implementation of tasks related to HLC visiting team: List of restaurants; confirm "request for third party comments has been taken off website; arrange meeting with Virtual Resource Room; find individual with fresh eyes to review material in Virtual Resource Room; ensure syllabi are within Virtual resource room; ascertain dietary or other accommodations needs; confirm if hotel room is needed for NSCS board members; ascertain from Visiting team chair 23 April gathering with Team and Cabinet is workable.	Ted, Pam, Pam, Alex and Charles x
27-Mar-17	Chair of HLC Visiting Team contacts CSC ALO to make visit arrangements: phone conversation for next week with ALO; transportation to CSC; working room; printer; passwords to the internet		CSC ALO contacts Communication and Logistic Team	Charles x
27 Mar. to 24 June 2017			Cabinet, Executive Council, Faculty Student Leadership, Chairs, Student Govt Leadership assists with responding to questions with 24-48 hours	Charles, Sherry, Joel, HLC Coordinating Team x
28-Mar-17			Cabinet: review HLC timeline	Charles x
29 Mar. 2017			Executive Council Meeting (9:00-11:00am): Preparation discussion for HLC visit of student retention rates and Graduation Rates (as noted in Federal Compliance Report)	Charles x
30-Mar-17		Deadline for CSC to submit the completed Institutional Update	Log into the Institutional Update System	Malinda, Dale, Charles x

30-Mar-17			President works with Chancellor Board member participation for 24 April	President Rhine	X
31-Mar-17			CSC Coordinating Committee for HLC Reaffirmation and Accreditation Celebration: Lockdown of Assurance Argument and submission of HLC Institutional Update	Charles	x
3-Apr-17			Communication with Campus regarding HLC Visit: Internal Audience focused articles and Question of the Day	Alex and Charles	X
3-Apr-17			HLC Coordinating Meeting (1:00-2:30 pm): review draft agenda from HLC Peer Reviewers	Charles	X
4 Apr. 2017			Cabinet Meeting (9:00-11:00 am):	Charles	X
4-Apr-17			Phone conversation with Dr. Henry Smith, Chair of HLC Peer Review team: Discuss agenda and logisitcs	Charles	X
5-Apr-17			Virtual Resource Room Team Meeting (Sherry, JH, JM, JP, Pam N., Kristol C)	Charles	X
Apr. 5 2017			Executive Council & Cabinet reviews Third Party Comments & Student Opinion Survey results	Alex and Charles	X
4-Apr-17			VPAA meeting with Academic Office Assistants and Professional Staff: Preparation for HLC Peer Team April Visit -- possible questions, role of staff, MAP/Chadron State 2020 pamphlets	Charles	X
5-Apr-17			VPAA meeting with Coy Clark, Student Trustee: HLC Student Opinion Surey; Open Session time to meet students 24 April HLC Visit; Coy will have information for the 7 April meeting	Charles and Coy	X
5-Apr-17			Communication & Logistics Team for HLC Comprehensive Visit Meeting (Pam A., Alex, Ted & Charles):reviewed draft Itinerary from Peer Team Review Chair and discussed 4 April phone conversation; communication to Campus	Team members and Pam N.	X
5-Apr-17			Virtual Resource Room Team: Items to prepare	Charles and Pam N	X
7-Apr-17			IT creates user names and accounts for HLC Peer Team Reviewers	Joby and Kristol	
7-Apr-17			VPAA and Student Senate Leadership Meeting (including incoming CSC Student Trustee for 2017-18: March Board meeting Student Trustee Report on MAP, HLC, and collaboration; HLC Comprehensive review including review of HLC Student Survey and Open Forum for Students; and future planning	Katrina Hurley, Coy clark, Ashley Goad, Alex H., Dave N. JM, Pat Beu, Ashley Goad (incoming Student Trustee), <u>Charles</u>	X
10-Apr-17			SARA evidence document review	Mary Jo, Jesse, Elizabeth L., JM, JP, JH, Joyce, Nathaniel, Sam Ballard, Joby, Charles	X
11-Apr-17			Professional online standards task team		X
11 Apr. 2017			Cabinet Meeting (9:00-11:00 am): review new agenda for 24 and 25 April	Charles	X
11-Apr-17			Relevant Items for Board members to be aware of within the Assurance Argument	Randy and Charles	X

12 Apr. 2017			Executive Council Meeting : Provide electronic copy of Assurance Argument without and prepare for 24 and 25 Visit	Charles	X
12-Apr-17			Communication and logistics Team: HLC Peer Review Agenda	Pam A., Alex, Charles, Ted, Pam N.	X
12-Apr-17	Manager for Legal And Governmental Affairs, Federal Relations for HLC provides Third-Party Comments: two comments				X
13-Apr-17	Chair of HLC Peer Review Team contacts VPAA: Peer Review Team conference call meeting on itinerary		VPAA responds with suggestions on itinerary	Charles	X
14-Apr-17			Finalize logistics and materials for NSCS Board member participation; items relevant within Assurance Argument, summary of HLC Peer Review Team, Chadron State 2020 and MAP brochures, and cover page outlining important point	Randy and Charles	X
14-Apr-17			Communication and Logistics Team sends campus email outlining future emails	Alex	X
14-Apr-17	Chair of Peer Review Team provides VPAA with revised itinerary and request Management letter for 2016 audit and Current 2016-17 budget information		VPAA and Chair of Peer Review Team	Charles	X
15-Apr-17			VPAA submits clarifications and proposals to Chair of HLC Team	Charles	X
17-Apr-17			President sends campus email to explain the visit	Alex and Randy	X
17 Apr. 2017			HLC Coordinating Meeting (8:15-9:45 am)-- meet to review Third Party comments(only two comments) and Student Opinion Survey	Charles & Joy	X
17-Apr-17	Manager for Legal And Governmental Affairs, Federal Relations for HLC provides Credit Hour and Federal Compliance Worksheet Review		VPAA sends to Cabinet and CSC Coordinating Team	Charles	X
18-Apr-17			Campus faculty and staff provided viewing and downloading access to Assurance Argument	Pam N	X
18-Apr-17			Cabinet: Discuss Itinerary, communication with units and possible questions from HLC Peer Visit; review late submissions from Third Party Comments	Charles	X
18 Apr. 2017			Faculty Senate Meeting; update for HLC	Charles and Lorie Hunn	X
18-Apr-17			Faculty Senate President send HLC Student Opinion Survey Results to Faculty Senate Members	Faculty Senate President	X
18-Apr-17			Student Leadership session: Review and provide feedback on HLC Student Opinion Survey	Coy, Ashley and Katrina	X

19-Apr-17			Invitation to campus for April 27 Celebration	Pam A.	X
Apr. 19 2017			Executive Council review late submissions from Third Party Comments and Student Opinion Survey; practice work session on potential questions; itinerary for visit	Alex and Charles	X
19-Apr-17			HLC Information & Preparation with NSCS Board Members	Charles and Randy	X
20-Apr-17			VPAA Update: focus on the HLC Peer Review Visiting Team	Charles	X
20-Apr-17			All Faculty Luncheon Work Session to prepare for HLC Team Visit -- potential questions, description of process	Deans, Pam Anderson	X
21-Apr-17			Campus email of top 10 things peer reviewers will learn from the on-site visit	David N.	X
21-Apr-17			Assessment Symposium: Using Statistics and Statistical Thinking to Improve Organizational Performance	<u>Linegar & Vogl</u>	X
21-Apr-17			Outlook Invite sent to CSC faculty and staff with specific meeting times and locations	<u>Pam and Charles</u>	X
Apr. 23 2016	HLC Peer Team arrives		Transportation from RAP to Chadron	Alex	X
24-Apr-17			Outlook Invite changes sent to CSC faculty and staff with specific meeting times and location	Pam A. and Charles	x
24-Apr-17			VPAA sends emails (7:30 am) to CSC faculty and staff information about the HLC Peer Review Visiting Team "final" itinerary	Charles	x
Apr. 24-25 2017	HLC Peer Review Team site visit to CSC	CSC host Peer Review Team Campus Visit	During the visit Third-Party Comments will discuss and follow-up on comments: not needed as only two comments		x
26 Apr. 2017			Executive Council-- Appreciation and Celebration of Work: Breakfast --- 8:00-10:00 am, Scottsbluff Room	Pam Anderson & Charles	x
27-Apr-17			VPAA Update: Information on Federal Compliance report, student opinion survey, third party comments, etc.	Charles	x
27 Apr. 2017			Campus-wide Appreciation and Celebration of HLC Work: 2:00-4:00 pm, Student center	Pam Anderson, Alex, Ted, & Charles	x
1-May-17			Release Freeze	Ann & Charles	X
11-May-17			Virtual Resource Room and Communication and Logistics Task Teams: Post HLC visiting meeting	Charles	X
8-May-17			HLC Coordinating Meeting (4:30-6:00 pm) Appreciation and Celebration, Grove: DeBriefing; planning for June-September	Charles & Joy	X
11 May 2017	Assurance team report sent through Assurance System only to CSC Coordinator of Assurance System		CSC reviews the report & team's recommendations for errors of fact before the Peer Review Team submits the final report to HLC	President and CSC Coordinating Teams for HLC Reaffirmation	X
18-May-18		CSC provides response to Peer Review Team's report for faculty errors sent to Visiting Team Chair		President and VPAA	X
19-May-17	HLC Peer Review Visiting Team submits report (with factual error changes corrected) to HLC				X

22-May-17	HLC Processes Manager sent HLC Final Team Report for Visit to CSC, letter, and institutional response form				X
23-May-17		CSC may provide response to Final Peer Review Team's final report and recommendations on the comprehensive evaluation	Cabinet reviews Final Report and determines next step -- Concur with report	President and VPAA	X
24-May-17		CSC sends reponse to http://www.ncahlc.org/document upload/ . The institution's response becomes part of the official record	Submit institutional response form: Concurred with report and choose not to send a response	President and VPAA	X
24-May-17			Cabinet review HLC Final Report: Send to VPAA by 30 May the suggested areas to prepare for 2021 HLC Review	VPAA	X
6-Jun-17			CSC Coordinating Committee for HLC Reaffirmation and Accreditation: Review HLC Final Report to identify suggested areas to improve for 2021 HLC Review	VPAA	
19-Jul-17		CSC sends inquiry to HLC on expected date the IAC will review materials and send official letter		VPAA	x
20-Jul-17	HLC sends CSC Survey for Feedback on Criteria for Accreditation that is due 2 August 2017				x
7/31/2017-1 August 2017	Peer Review Team's report and recommendations and CSC response is reviewed by Institutional Action Council (IAC) First Committee for action				
2-Aug-17		CSC submits HLC survey on the Criteria for Accreditation	Feedback obtained from some CSC Coordinating Team members and President	VPAA	x
7-Aug-17	IAC Committee action sent to CSC: concurred with the evaluation and supported continued accreditation; this action effective 31 July 2017; within two weeks the Institutional Status and Requirements Report the action will be added; information on notifying the public is available at http://www.hlcommis sion.org/Accreditation /hlc-logos- images.html .				X
			Coordinating meeting	VPAA	x
9-Aug-17			Executive Council: Planning 18 August All-Campus meeting. Presentation of HLC Visiting Team Report	VPAA	x

10-Aug-17			VPAA Update: include HLC Final Report	VPAA	x
10-Aug-17	HLC confirms have received CSC Pathway declaration and confirms CSC participates in the Open Pathways		sent to President and VPAA		x
10-Aug-17			VPAA sends HLC requesting to keep the Assurance Argument within the HLC Assurance System	VPAA	x
18-Aug-17			AllCampus Opening Day: President's address & HLC update with HLC Peer Review Team Report	Executive Council and VPAA	
7-Aug-17		CSC submits Pathway declaration to HLC	Options are open, AQIP, and Standard	President and VPAA	x
22-Aug-17		CSC request ISR report	CSC Institutional Liason Officer request Institutional Status and Requirements (ISR) report from HLC	VPAA	
25-Sep-17			CSC Coordinating Meeting	VPAA	
9-Nov-17			All-Campus Information Fair	Office of VPAA	
6-10 April 2018			HLC Annual Conference: presentations and participation in conference	Coordinating Team	