

**CSC INFORMATION TECHNOLOGY  
REQUEST FOR EMPLOYEE COMPUTER ACCOUNT**

Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Department: \_\_\_\_\_

Title: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_

Personal Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

\*\*\*Personal phone number and/or email address may be used to provide account information.

***Your signature indicates your commitment to follow the NSCS Information Security Policy and Standards.***

***Cyber Security Training completion is required prior to granting access to any application software such as Canvas and PeopleSoft, and issuance of the EagleCard ID.***

**Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_**

***Please return completed form to:***

***Human Resources  
Sparks 125  
hr@csc.edu  
Fax: 308-432-6065***

**OR**

***Information Technology in Miller 115  
or IT Help Desk in LLC  
helpdesk@csc.edu  
Fax: 308-432-6471***