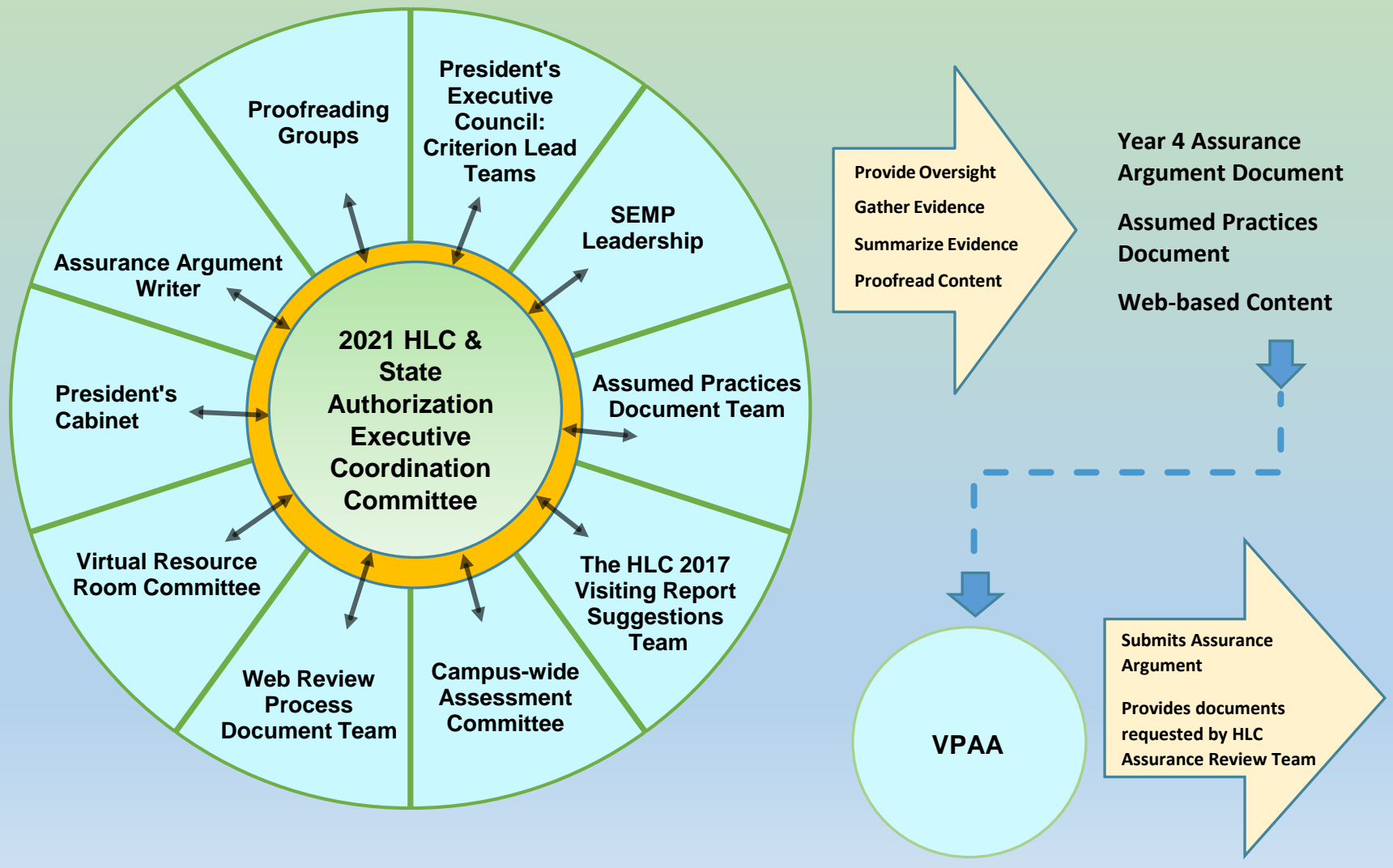


## CSC HLC Year 4 Assurance Review Committee Structure- 2017-2021



✚ For the purpose of each entity, refer to the back of this document.

## Purpose of Each Committee

Campus-Wide Committees/Task Force Members at <http://csc.edu/president/index.csc>

### Higher Learning Commission (HLC) and State Authorization Executive Coordination Committee:

- Reviews all documents for consistency and accuracy for the HLC Assurance Review and evidence files
- Prepares, organizes and submits substantive changes to HLC.
- Manages effective and efficient communication and resources for national and regional academic compliance.
- Identifies consultants, writers, and document reviewers; determines tasks teams to assist implementation of maintaining HLC accreditation.
- Oversees the committee structure, consultants, communication, and logistics for meeting HLC accreditation requirements and State Authorization including State Authorization Reciprocity Agreement (SARA).

**President's Executive Council:** Gathers Information and summarizes evidence from 2017-2021.

#### Criterion Lead Teams (1-5):

- Identify other individuals to include in team (non-Executive Council members).
- Gather and organize information within each criterion.
- Summarize the collected information into standard format, supporting evidence list, and supporting evidence documents.

**Strategic Enrollment Management Plan (SEMP) Leadership:** Provides documentation and evidence for Assurance Argument document; organizes materials for CSC website that identifies the SEMP projects to ensure campus transparency.

**President's Cabinet:** Gathers information and summarizes evidence from 2017-2021.

**The HLC 2017 Visiting Report Suggestions Team:** Oversees, gathers, and summarizes information addressing the seven suggestions provided in the 2017 HLC Visiting Teams Report for the 2021 Assurance Argument.

### Campus-wide Assessment Committee:

- Assists with assessment of SEMP projects.
- Assists implementation and review of CSCS surveys such as NSSE, FSSE and ACHA-NCHA.
- Furnishes assistance to the HLC 2017 Visiting Report Suggestions Team.
- Gathers and submits Co-curricular and High Impact Practices documentation and evidence.
- Gathers information and organizes evidence from units outside of academic affairs.

**Web Review Process Document Team:** Provides documentation on process to maintain CSC website material up-to-date.

- **Athletic Web:** Provides documentation on process to maintain site material up-to-date.

**Assumed Practices Document Team:** Gathers and organizes documentation and evidence for HLC Assumed Practices.

**Virtual Resource Room Committee:** Prepares and organizes the electronic Resource Room for the HLC Peer Reviewers, CSC writers of HLC documents coordinating with CSC Coordinating Committee.

**Assurance Argument Writer:** Writes revised narrative in the HLC Assurance Argument System with designated evidence file links with information and documents provided by contributors.

**Proofreading Groups:** Proofs Assurance Argument for accuracy, missing information, typos, links to correct evidence documents, and other errors. Groups involved in proofreading include Cabinet, President's Executive Council, Faculty Senate, and external consultants.