

Campus-Wide Committees/Work Groups

2020-2021

5 February 2021

Please Note: This list does not include Faculty Senate or Presidential Committees. The Nebraska State College System Organizational Chart (Board Policy 2550) and Board of Trustee Committees (Board Policy 2001) provide the Board of Trustees committees, committee memberships, and committee responsibilities. Committees are on-going standing entities whereas as task teams/force exist for a designated time period.

Academic Planning Committee

Purpose: Engage in systematic and integrated academic planning that is aligned throughout the campus. This includes understanding the current capacities of CSC, anticipating emerging factors, and evaluating the Campus-wide planning process. It will also seek to align assessment, budget, and strategic planning processes. This committee appoints members to task teams, as needed (e.g. HLC Quality Initiative; HLC Assurance Review 2020-21; Mission, Vision and Values; MAP Steering).

- Chairs: Jim Powell, VP Academic Affairs, and Ann Burk, Chief Information Officer, IT
- Members:
 - Wendy Waugh, Dean of Graduate Studies and School of Business, Mathematics, and Science (BMS)
 - Alaric Williams, Dean of Curriculum and Accreditation and School of Professional Studies and Applied Sciences (PSAS)
 - Sherry Douglas, Associate VP Student Services - student services representative
 - Scott Ritzen, Professor - faculty representative designated by Chairs Council,
 - Kathleen Woods, Faculty Senate President
 - Malinda Linegar, Director of Institutional Research
 - Lee Miller- TL representative
 - Alex Helmbrecht, Director of College Relations
 - Konery Klueber, Student Trustee
 - Brandy Friedrichsen, Student Senate Rep
- MAP: SEMP – Recruitment, Onboarding, Retention, and Completion
- HLC Criteria for Accreditation (Assurance Argument): 5.A, 5.C
- Assumed Practices: D6
- Quality Initiative: see purpose
- SARA: 1, 2
- Federal Compliance: 34
- Documentation: Meeting minutes

CSC Mission

Chadron State College delivers experiences that foster knowledgeable and engaged leaders and citizens to enrich the High Plains region and beyond

MAP Priorities 2019-23

The Master Academic Plan 2019-23 serves as the centerpiece of Chadron State 2030, the college's collection of strategic plans. This aspirational, practical, and flexible plan builds upon the achievements and learning experiences of MAP 2014-18. The three priorities that guide the MAP are embedded within the fabric of Chadron State College. 1) People – Recruitment, Retention, Engagement, Completion; 2) Purpose – Student Learning and Growth; 3) Place – Community Engagement

Athletic Advisory Committee

- Purpose: The Athletic Advisory Committee (AAC) will develop and foster a connection between athletics and academics and integrate the athletic department in meaningful ways on the Chadron State College campus. Additionally, the committee will advise the college's administration on matters related to athletics, including proposed plans and policies affecting athletic programs, and serve as a liaison among the athletic department, faculty and administration while achieving the NCAA model of "Life in the Balance."
- Chair: Rick Koza, Professor - Business
- Members:
 - Dawn Brammer, Associate Professor - HPER faculty
 - Kari Gaswick, VP Administration & Finance - administration
 - Alaric Williams, Dean of Curriculum and Accreditation and School of Professional Studies and Applied Sciences (PSAS)
 - Lorie Hunn, Professor – Family & Consumer Science faculty
 - Robert Stack, Professor – Mathematical Sciences faculty
 - Markus Jones, Assistant Professor– English faculty
 - Tawny Tibbits, Assistant Professor - Science faculty
 - Craig Conway, Publications Specialist
 - Brett Hunter, Head Wrestling Coach (Head Coach of a men's sport),
 - Jennifer Stadler, Head Volleyball Coach
 - Vacant (two SAAC members),
 - Christine Fullerton, Librarian-Public Services - TL representative,
_____ (Student Government),
 - Randy Bauer (Community Member),
 - Ex Officio: Joel Smith, Athletic Director; Lisa Welsch, Athletic Trainer (SWA)
- MAP:SEMP – Recruitment and Retention
- HLC Criteria for Accreditation (Assurance Argument): 2.B, 2.E, 3.B, 3.C, 3.D, 4.B, 5.C
- Assumed Practices: A2
- Quality Initiative: communication
- SARA: n/a
- Federal Compliance: n/a
- Documentation: The AAC will receive regular reports from the Director of Athletics on current and proposed plans and policies that affect the athletic programs, including: NCAA compliance, Facilities, Budgets, Academic support & Athletic department policies and plans

Campus-Wide Assessment Committee

- Purpose: The purpose and function of this committee shall be:
 - Meet with all academic and Student Services and Student Affairs departments to review current assessment practices and documents.
 - Develop and implement avenues for units/programs to construct or improve their assessment processes and procedures
 - Review all (academic and operational) annual reports and assessment documents pertaining to CSC programs

- After reviewing all relevant and current policies, processes, and procedures, create an assessment plan that will provide for alignment or campus-wide assessment practices to the MAP and mission.
- Submit an annual report to the President's office prior to December 15 each year to include:
 - Minutes of meetings
 - Recommendations regarding assessment changes, budget requirements, and campus-wide assessment activities
 - Brief executive summary report of the current status of campus-wide assessment
- Co-Chairs: McKay Tebbs, Faculty Assessment Coordinator, and James Powell - VPAA
- Assistant Chair: Malinda Linegar, Director of Institutional Research
- Members:
 - Six faculty members - two faculty member from each school (designated by each school dean)
 - Liberal Arts - Mary Clai Jones and Trudy Denham
 - PSAS – Kim Madsen and Catherine Rust
 - BMS - Jung Colen and Tawny Tibbits,
 - Kim Madsen, Professor – Faculty Senate
 - Sherry Douglas, Associate VP Student Services - Student Services representative
 - Austen Stephens, Director of Housing & Residence Life - Student Affairs representative
 - Feven Hailemariam- Student Representative
 - Kaleb Center, Sports Information Director
 - Joby Collins, Associate Chief Information Officer - IT representative
 - Pam Newberg, Head of Technical Services - TL representative
 - Ted Tewahade, Title IX Coordinator
 - Caitlin Rovner, Director of Transitional Studies
 - Alaric Williams, Dean of Curriculum and Accreditation and School of Professional Studies and Applied Sciences (PSAS) - Dean Representative
 - Joy Omelanuk, Assessment and Accreditation Coordinator
 - Alex Helmbrecht, Director of College Relations
 - Shellie Johns, Coordinator of Conferences
 - Todd Baumann, Maintenance Supervisor
- Subgroups:
 - Student Services and Facilities Subcommittee:
 - Co-Chairs: McKay Tebbs and Malinda Linegar
 - Members: Sherry Douglas, Austen Stephens, Megan Northrup, Ted Tewahade, Muir, Jacob, Joby Collins, Kaleb Center, Alex Helmbrecht, Todd Baumann, Shellie Johns, Pam Newberg, Robin Brierly, Jim Powell
 - Academic Programs Subcommittee:
 - Co-Chairs: McKay Tebbs and Jim Powell
 - Members: Joy Omelanuk, Alaric Williams, Kim Madsen, Catherine Rust, Jung Colen, Tawny Tibbits, Mary Clai-Jones, Trudy Denham, Caitlin Rovner, Lee Miller
- MAP: SEMP – Recruitment, Onboarding, Retention, and Completion

- HLC Criteria for Accreditation (Assurance Argument): 1.B, 1.C, 2.B, 4.A, 4.B, 4.C, 5.A, 5.C
- Assumed Practices: D4
- Quality Initiative: assessment plan
- SARA: 4, 5
- Federal Compliance: 7
- Documentation: yearly report in SharePoint

Campus Wide Steering Committee

- Purpose: The purpose of this committee is to identify troublesome points and create plans to understand the issue/problem, solve the issue/problem, and/or find avenues to minimize the obstacle(s) due to competing demands/requirements. Second, this committee reviews and provides feedback on various matters requested by Cabinet. Third, provide avenues to facilitate cross-campus collaboration and review materials according.
- Chair: Jim Powell, VP Academic Affairs
- Members:
 - Pam Anderson, Secretary to the President
 - Joby Collins, Associate Chief Information Officer
 - Anne DeMersseman, Associate VP Human Resources
 - Sherry Douglas, Associate VP Student Services
 - Kathleen Woods - Faculty Senate President and/or Robin Brierly- VP for Faculty Senate, and/or Kim Madsen - Secretary of Faculty Senate – at least one Faculty Senate Leadership representative
 - Alex Helmbrecht, Director of College Relations
 - Jordan Haefele, Budget Director
 - Alaric Williams, Dean of Curriculum and Accreditation and School of Professional Studies and Applied Sciences (PSAS) and/or James Margetts, Dean of Essential Studies and School of Liberal Arts and/or Wendy Waugh, Dean of Graduate Studies and School of Business, Mathematics, and Science (BMS) – at least one dean representative
 - Lee Miller, Interim Associate Vice President for Teaching and Learning or Christine Fullerton (TL Rep)
 - Malinda Linegar, Director of Institutional Research
 - Shaunda French-Collins - Department Chair Representative
 - Melissa Mitchell, Registrar
 - Ted Tewahade, representative for Student Affairs
 - McKay Tebbs, Faculty Assessment Coordinator
 - Lisa Welsch, Athletic Trainer
 - Harold Mowry, Director of Facilities
 - Jacob Rissler, Development Officer – Chadron State Foundation
 - Deena Kennell, Director of Internships & Career Services
 - Lisa Stein, Director of Admissions
 - Tamara Toomey, Director of Student Transition & Retention
 - Thomas Tylee, Director of Office of Academic Success
- MAP: SEMP – Recruitment, Onboarding, Retention, and Completion
- HLC Criteria for Accreditation (Assurance Argument):

- Criterion #1: Jim Powell, VP Academic Affairs; and Anne DeMersseman, Associate Vice President for Human Resources; Sherry Douglas, Associate VP Student Services;
 - Additional members/participants
 - Within Executive Council: none
 - Beyond Executive Council: John Ritzen; Tena Cooke, Ted Tewahade; Jake Rissler; Gary Dusek

- Criterion #2: Jim Powell, VP Academic Affairs; Alex Helmbrecht, College Relations Director; Harold Mowry, Director of Facilities; Ted Tewahade, representative for Student Affairs; Joby Collins, Associate Chief Information Officer.
 - Additional members/participants:
 - Within Executive Council: none
 - Beyond Executive Council: Jon Hansen, VP Enrollment Management Marketing & Student Services; and Kari Gaswick, VP Administration & Finance; Assessment Coordinator

- Criterion #3: James Margetts, Dean of Essential Studies and School of Liberal Arts; Wendy Waugh, Dean of Graduate Studies and School of Business, Mathematics, and Science (BMS); Melissa Mitchell, Registrar; Tamara Toomey, Director Student Transition and Retention; Thomas Tylee, Director of Office of Academic Success; Lee Miller, Interim AVP for Teaching & Learning; Shaunda French-Collins, Department Chair Representative.
 - Additional members/participants
 - Within Executive Council: none
 - Beyond Executive Council: Ameer Diers; Caitlin Rover

- Criterion #4: Alaric Williams, Dean of Curriculum and Accreditation and School of Professional Studies and Applied Sciences (PSAS); Malinda Linegar, Director of Institutional Research; Deena Kennell, Director of Internships & Career Services; Lisa Stein, Director of Admissions; Kathleen Woods, Faculty Senate President.
 - Additional members/participants
 - Within Executive Council: Melissa Mitchell; Tamara Toomey,
 - Beyond Executive Council: John Hanson; Kate Pope; Tracy Nobiling; and Alumni office

- Criterion #5: Jordan Haefele, Budget Director; Jacob Rissler, Development Officer, Chadron State Foundation; Lisa Welsch, Athletic Trainer; Kim Madsen, Faculty Senate Secretary; Pam Anderson, Secretary to the President.
 - Additional members/participants
 - Within Executive Council: none

- Beyond Executive Council: none

DRAFT TIMELINE: September 2019-August 2020

- Tentative date to gather information: 1 December 2019; February 2020; 30 January 2020; December 2019; 1 December 2019
- Tentative date to organize information: 1 March 2020; March 2020; 1 April 2020; January 2020; 1 March 2020
- Tentative date to summarize information into standard 1-2 page format, a list of supporting evidence, and support evidence documents: 1 May 2020; May 2020; 30 June 2020; February 2020; 1 May 2020
- Assumed Practices: A1-12, B3, C6-7, D1-6
- Quality Initiative: Review
- SARA: 1, 2, 7, 8
- Federal Compliance: N/A
- Documentation process: meeting minutes

Educator Preparation Committee

- Purpose: This committee is responsible for ensuring that all education programs at CSC meet Nebraska Department of Education and the Council for Accreditation of Education Program standards.
- Chair: Don King, Professor - Education
- Members:
 - Alaric Williams, Dean of Curriculum and Accreditation and School of Professional Studies and Applied Sciences (PSAS)
 - Terrie Wood, Instructor - Business
 - Rob Stack, Professor – Mathematical Sciences
 - Dawn Brammer, Associate Professor - HPER
 - Matt Evertson, Professor – English & Humanities
 - Nathaniel Dorherty, Assistant Professor – English & Humanities
 , Associate Professor - Education
 - Karen Enos, Professor - Education
 - Kathy Peters, Academic Support Center Coordinator – Scottsbluff Office
 - Kim Madsen, Professor – Applied Sciences
 - Trudy Denham, Assistant Professor –Art
 - Laura Gaudet, Professor - Psychology
 - Jeri Anderson Certification Officer
 - Lorie Hunn, Professor – Family & Consumer Sciences
 , Professor – Education
 _____ – Education
 - Eric Rapp, Assistant Professor - Education
 - Robin Brierly, Instructor - Education
 - Scott Cavin, Associate Professor - Theatre

Stefanie Van Vleet, Project Coordinator - Education

Tom Smith, Associate Professor - History

Tracie Pollard, Adjunct Faculty - Education

Peter Moriasi, Assistant Professor - Education

Joel Schreuder - Music

Mary KeithlyScience

_____ - Education

Katy Woods, Associate Professor – Counseling

Bobi Johnson, START Advisor

- MAP: SEMP – Recruitment, Onboarding, Retention, and Completion
- HLC Criteria for Accreditation (Assurance Argument): 4.A, 4.B, 4.C
- Assumed Practices: B.2.c.a., B.2.c.b., B.2.c.d.
- Quality Initiative: communication goal
- SARA:
- Federal Compliance:
- Documentation: Meeting minutes and endorsement area matrixes on SharePoint

Galaxy Series Committee

- Purpose: The Chadron State College Galaxy Series is designed to stretch the experiences and imaginations of the institution's students, employees and other residents of the region. This is completed through the programs of classical, historical and contemporary visual artists, speakers, musicians and performers. Programming is chosen for artistic, educational, entertainment and multi-cultural values.
- Chair: James Margetts
- Committee Members for the 2019-2020 Academic Year:
 - Music – Michael Stephens, Bobby Pace, student -Brienne Lyon
 - Theater – Scott Cavin, Becky Bolze and students Brienne Lyon & Kevin Coy
 - Multi-Culture – Ted Tewahade, Jen Schaer, Shellie Johns, Kevin Coy
 - Country – CAB and Senate Board, Megan Northrup
 - Distinguished Speaker – Jim Powell, Stacie Mittleider, and Tena Cook
 - Specialty Program – CAB Board and Megan Northrup
 - Gallery – Laura Bentz, Mary Donahue and Trudy Denham.
- MAP: SEMP – Onboarding and Retention
- HLC Criteria for Accreditation (Assurance Argument): 1.B, 1.C, 3.D, 4.B, 5.A, 5.C
- Assumed Practices: N/A
- Quality Initiative: N/A
- SARA: N/A
- Federal Compliance: N/A
- Documentation: Meeting minutes and endorsement area matrixes on SharePoint

HLC and State Authorization Executive Coordination Committee

Purpose: This committee reviews all documents for consistency and accuracy for the HLC Comprehensive Evaluation, Assurance Review, and Evidence file. Second, prepare, organize and submit substantive changes to HLC. Third, the committee manages effective and efficient

communication and resources among State Authorization Reciprocity Agreement (SARA), Assumed Practices, Assurance Argument, and Federal Compliance sub-committees and Quality Initiative Task Team. The fourth purpose is to identify consultants, writers, and document reviewers as well as determine tasks teams such as logistic and virtual room to assist with the implementation of maintaining HLC accreditation. Fifth, oversight of committee structure such as Federal compliance, Assumed Practices, Assurance Argument, Virtual Resource Room, Communication and Logistics

- Chairs: James Powell, VP Academic Affairs and Ann Burk, CIO
- Members:
 - Sherry Douglas, Associate VP Student Services
 - Malinda Linegar, Director of Institutional Research
 - Wendy Waugh, Dean of Graduate Studies and School of Business, Mathematics, and Science (BMS)
 - Joy Omelanuk, Assessment and Accreditation Coordinator
 - Lee Miller, Interim Associate Vice President for Teaching and Learning
 - Pam Newberg, Head of Technical Services, TL
 - Kathleen Woods, Faculty Senate President and/or Vice President
 - Alaric Williams, Dean of Curriculum and Accreditation and School of Professional Studies and Applied Sciences (PSAS)
 - James Margetts, Dean of Essential Studies and School of Liberal Arts
 - Alex Helmbrecht, Director of College Relations
- MAP: SEMP – Recruitment, Onboarding, Retention, and Completion
- HLC Criteria for Accreditation (Assurance Argument): 1-5
- Assumed Practices: All
- Quality Initiative: All
- SARA: All
- Federal Compliance: All
- Documentation: Meeting minutes

NeSIS Committee

- Purpose: Group meets on a bi-weekly basis regarding NeSIS-related topics, with a focus on supporting students, faculty, and staff use of the student information system.
- Chair: Joby Collins, Associate Chief Information Officer
- Members:
 - Melissa Mitchell, Registrar
 - Sheila Pourier, Assistant Director of Financial Aid
 - Sabrina Fox, Assistant Director of Admissions
 - Tracy Sommerville, Accountant
 - Malinda Linegar, Director of Institutional Research
 - Austen Stephens, Director – Housing & Residence Life
 - Tamara Toomey, Director – Student Transition and Retention
- MAP: SEMP – Recruitment, Onboarding, Retention, and Completion
- HLC Criteria for Accreditation (Assurance Argument): 5.C
- Assumed Practices: D3

- Quality Initiative: N/A
- SARA: N/A
- Federal Compliance: N/A
- Documentation: Minutes are taken for each meeting and saved within SharePoint.

President's Cabinet

- Purpose: Determine organizational structure, oversight, and resources allocation. Manage and navigate the multiple, and often conflicting expectations, of external mandates and requirements. Determine the institution's priorities and plans.
- Chair: Randy Rhine, President
- Members:
 - Jon Hansen, VP Enrollment Management, Marketing & Student Services
 - Kari Gaswick, VP Administration & Finance
 - Ben Watson, Chief Executive Officer – Chadron State Foundation
 - Joel Smith, Athletic Director
 - Ann Burk, Chief Information Officer
 - Anne DeMersseman, Associate VP Human Resources
 - James Powell, VP Academic Affairs
 - Alex Helmbrecht, Director, College Relations
- MAP: SEMP - funding request
- HLC Criteria for Accreditation (Assurance Argument): 1A-1C, 2A-2E, 5A-5C
- Assumed Practices: A1-12, B3, C6-7, D1-6
- Quality Initiative: Review
- SARA: 1, 2, 7, 8
- Federal Compliance:
- Documentation process: submission of documents and reports to external entities

Special Events Committee

- Purpose:
- Chair: Jim Margetts, Dean of Essential Studies and School of Liberal of Arts
- Members:
- MAP: SEMP
- HLC Criteria for Accreditation (Assurance Argument):
- Quality Initiative:
- SARA:
- Documentation process:

Strategic Enrollment Management Committee

Purpose: The purpose of is to align recruitment and retention efforts across campus with the intent to increase enrollment to 3100. Identify opportunities for growth and improvement, incorporate an assessment plan to track progress to support methodical decision making, identify market development opportunities, and establish a marketing plan that supports the recruitment and retention efforts.

- Co-Chairs: Sherry Douglas, Associate VP Student Services, James Margetts, Dean of Essential Studies and School of Liberal of Arts
- Assistant Co-Chairs: Malinda Linegar, Director of Institutional Research; Alaric Williams, Dean of Curriculum and Accreditation and School of Professional Studies and Applied Sciences; Wendy Waugh, Dean of Graduate Studies and School of Business, Math, and Science
- Members:
 - Lisa Stein, Director of Admissions
 - Tamara Toomey, Director of Student Transition & Retention
 - Caitlin Rovner, Director of Transitional Studies
 - Deena Kennell, Director of Internships & Career Services
 - Don King, Professor - Education
 - Josh Ellis, Associate Professor - Applied Sciences
 - Sheila Pourier, Assistant Director of Financial Aid
 - Alex Helmbrecht, Director of College Relations
 - Kate Pope, Project Coordinator – Justice Studies
 - Austen Stephens, Director of Housing & Residence Life
 - Dawn Brammer, Associate Professor - HPER
 - Lee Miller, Interim Associate Vice President for Teaching and Learning
 - McKay Tebbs, Assistant Professor - Music
 - Jamie Hamaker, Associate Professor – Business
 - Mary Keithly, Assistant Professor - Chemistry
 - Jonni Dinstel, OAI – Financial Aid
 - _____ (graduate student)
- MAP: SEMP - All
- HLC Criteria for Accreditation (Assurance Argument): Criterion 3, 4, 5.C
- Quality Initiative: n/a
- SARA: 1, 2, 5, 7, 8, 9
- Documentation process: submission of documents and reports to Executive Council

Student Activity Committee

- Purpose: The Student Activity Team is organized to coordinate the various student affairs activities among the primary stakeholders to insure a minimal of time conflict, to brainstorm future activities and examine the activity needs of the CSC student body that can be addressed through coordinated effort
- Co-Chairs: Megan Northrup, Student Activities Coordinator and Taylor Osmotherly, Associate Director – Residence Life
- Members:
 - Deena Kennell, Director of Internships & Career Services
 - Austen Stephens, Director of Housing & Residence Life
 - Jeff Turman, NPAC Manager
 - Jenifer Schaer, Director of TRIO
 - Tena Cook, Marketing Coordinator
 - Christine Fullerton, Teaching and Learning rep
 - Cheyenne Ryne, student representative

- MAP: SEMP – Onboarding and Retention
- HLC Criteria for Accreditation (Assurance Argument): 5.C
- Assumed Practices: A3
- Quality Initiative: communication
- SARA: N/A
- Federal Compliance: N/A
- Documentation: meeting minutes

Student Services Executive Committee

- Purpose: Foster academic and student affairs collaboration, serve as a communication vehicle between academics and student affairs, serve as a visionary for campus as it relates to academic and student affairs, problem solve as issues arise, serve as a forum for innovative thinking and sharing.
- Chair: Sherry Douglas, Associate VP Student Services
- Members:
 - Joby Collins, Associate Chief Information Officer
 - Melany Hughes, Comptroller
 - Lisa Stein, Director of Admissions
 - Melissa Mitchell, Registrar
 - Wendy Waugh, Dean of Graduate Studies and School of Business, Mathematics, and Science (BMS)
 - Jim Margetts, Dean of Essential Studies and School of Liberal Arts
 - Alaric Williams, Dean of Curriculum and Accreditation and School of PSAS
 - Malinda Linegar, Director of Institutional Research
 - Heather Crofutt, IT Specialist
 - Tom Tylee, Director, Office of Academic Success
 - Caitlin Rovner, Director of Transitional Studies
 - Sarah Dykes, Accountant - Athletics
 - Jonni Dinstel, Office Assistant II – Financial Aid
 - Tracy Sommerville, Accountant
 - Kate Pope, Project Coordinator – Justice Studies
 - Dewayne Gimeson, Publications Specialist
 - Austen Stephens, Director of Residence Life & Housing
 - Tamara Toomey, Director, Student Transition & Retention
 - Sheila Pourier, Assistant Director of Financial Aid
 - Jeri Anderson, Certification Officer
- MAP: SEMP – Recruitment, Onboarding, Retention, and Completion
- HLC Criteria for Accreditation (Assurance Argument): 1.C, 2.A, 2.B, 2.E, 3.B, 3.C, 3.D, 4.A-C, 5.A-C
- Assumed Practices: A2-4, A5b, A5e, A6, A7a-c, B2a, B3a, C6-7, D4, D6
- Quality Initiative: Communication
- SARA: 1.5, 4.5-6, 5.4, 5.8, 7.1-10, 9.3, 7.9-10
- Federal Compliance: 18-19, 25-27, 28-31, 39-40
- Documentation: meeting minutes

WORK GROUPS

Accounts Receivable Work Group

- Purpose: This committee creates and updates administrative withdrawal policies and timelines for student nonpayment.
- Chair: Melany Hughes, Comptroller
- Members:
 - Sherry Douglas, Associate VP Student Services
 - Jon Hansen, VP Enrollment Management, Marketing & Student Services
 - Kari Gaswick, VP Administration & Finance
 - Malinda Linegar, Director of Institutional Research
 - Tracy Sommerville, Accountant
 - Sheila Poirier, Assistant Director of Financial Aid
 - Austen Stephens, Director, Housing & Residence Life
 - Tamara Toomey, Director of Student Transition & Retention
- MAP: SEMP - Retention
- HLC Criteria for Accreditation (Assurance Argument): 2.A; 3.C; 5.B; 5.C
- Assumed Practices: B2b; D4
- Quality Initiative: n/a
- SARA: 4.5; 5.4
- Federal Compliance: 19
- Documentation: Provide information to Student Services/Affairs Steering Team

CARE Team Work Group

- Purpose: The Care Team is a multi-disciplinary body which receives referrals pertaining to students of concern, collects additional information, and identifies and enacts appropriate strategies for addressing the situation. The CARE Team is also charged with upholding institutional policies and maintaining a healthy and safe environment for our college community.
- Chair: Ted Tewahade, Title IX Coordinator
- Members:
 - Christina Winters, Licensed Student Counselor – Health Services
 - Robin Bila, Licensed Student Counselor – Health Services
 - Sonja Dressel, Licensed Student Counselor - TRIO
 - Deena Kennell, Director of Internships & Career Services
 - Caitlin Rovner - Director of Transitional Studies
 - Austen Stephens, Director of Housing & Residence Life
 - _____, Office Assistant III
 - Jackie Buhr, Start Office
- MAP: SEMP - Retention
- HLC Criteria for Accreditation (Assurance Argument): 2.B, 3.C, 3.D, 5.C
- Assumed Practices: A3
- Quality Initiative: communication
- SARA: 7.4, 7.6

- Federal Compliance: 4-7 (student complaints)
- Documentation: meeting minutes

Institutional Review Board (IRB) Work Group

Purpose: To review research proposals submitted by CSC faculty, staff, and/or students in order to determine whether appropriate measures have been identified that will protect certain protected classes (minors, non-human) from unacceptable risk. Oversight of Institutional Animal Care and Use sub-committee

- Chair(s): Mary Jo Carnot, Professor – Counseling, Psychology & Social Work
John Ritzen - HPER
Jim Margetts, Dean of Essential Studies and School of Liberal Arts - with one chair participating on the faculty senate research institute committee
- Advisory Board:
_____, Professor - Education
Matt Brust, Associate Professor – Physical & Life Sciences
Lisette Leesch, Professor – Justice Studies
Anthony Perlinski, Assistant Professor – Applied Sciences
Community members include David Johnson, M.D. and Lynn Steadman, D.V.M.
- MAP: SEMP - Retention
- HLC Criteria for Accreditation (Assurance Argument): 2.E, 5.C
- Assumed Practices: A2
- Quality Initiative: communication
- SARA: n/a
- Federal Compliance: n/a
- Documentation; Annual report

New Student Orientation Work Group

Purpose: To prepare new students and their families for academic, financial and personal success at CSC through on-campus events, programming and communication prior to the start of the fall term. The committee seeks to orient new students to the policies, procedures and traditions involved with being a CSC student.

- Co-Chair: Lisa Stein, Director of Admissions
Co-Chair: Tamara Toomey, Director of Student Transition & Retention
Members:
- Committee Membership is being reviewed and will be updated after Move-In in September.
- MAP: SEMP - Onboarding
- HLC Criteria for Accreditation (Assurance Argument): 2.B, 4.B, 4.C, 5.C
- Assumed Practices: A3
- Quality Initiative: communication
- SARA: 7.2
- Federal Compliance: 27
- Documentation: Meeting minutes

On-line Standards Work Group

- Purpose: monitors standards for quality online program/course delivery, develops strategies to communicate information to students, states and the College. To meet the 2017 HLC Visiting Team Suggestions.
- Co-Chairs: Lee Miller Interim, Associate Vice President for Teaching and Learning
James Powell, VPAA
- Members:
Alaric Williams, Dean Curriculum, Accreditation, and School of PSAS
_____, Education faculty representative
_____, Assessment Coordinator
Mary Jo Carnot, Professor - Psychology faculty representative
_____ - Business faculty representative
Tara Wilson, Assistant Professor - CPSW faculty representative
Josh Ellis, Associate Professor - Applied Sciences faculty representative
Mike Vogl, Assistant Professor - Math faculty representative
Jackie Buhr, START Advisor
Marianne Mowry, Project Coordinator - Records
- MAP: SEMP - Recruitment, Onboarding, Retention, and Completion
- HLC Criteria for Accreditation (Assurance Argument): 1.B, 2.B, 2.E, 3.A, 4.C, 5.C
- Assumed Practices: A7a-c
- Quality Initiative: N/A
- SARA: all
- Federal Compliance: 4-7, 18, 19, 22, 25-27, 28-35, 39-40,
- Documentation: Updated SARA Report (evidence meeting SARA requirements) submitted to CSC Coordinating Committee

SARA (State Authorization Reciprocity Agreement) Coordinating Work Group

- Purpose: This committee creates and implements a plan to maintain state authorization, keeps abreast of state regulations regarding an institution's out of state activities, monitors standards for quality online program/course delivery, develops strategies to communicate information to students, states and the College, and obtains and manages data essential to the achievement of state authorization.
- Co-Chairs: Alaric Williams, Dean of Curriculum and Accreditation and School of Professional Studies and Applied Sciences (PSAS) and Sherry Douglas, Associate VP Student Services
- Members:
Joby Collins, Associate Chief Information Officer
Malinda Linegar, Director of Institutional Research
Joy Omelanuk, Assessment and Accreditation Coordinator
James Powell, Vice President for Academic Affairs
- MAP: SEMP – Recruitment, Onboarding, Retention, and Completion
- HLC Criteria for Accreditation (Assurance Argument): 1.B, 2.B, 2.E, 3.A, 4.C, 5.C
- Assumed Practices: A7a-c
- Quality Initiative: n/a
- SARA: all

- Federal Compliance: 4-7, 18, 19, 22, 25-27, 28-35, 39-40,
- Documentation: Updated SARA Report (evidence meeting SARA requirements) submitted to CSC Coordinating Committee

SEMP Work Groups

Advising

- Laura Bentz
- Donna Ritzen
- Lorie Hunn
- Deena Kennell
- Sherry Douglas
- Jamie Hamaker
- Chris Singpiel

Engagement

- Taylor Osmotherly
- Megan Northrup
- Tom Tylee
- Shaunda French-Collins
- Tracy Nobiling
- Bruce Hoem
- Josh Ellis
- Kate Pope
- Wendy Waugh

First-Year Experience

- Alaric Williams
- Jim Margetts
- Taylor Osmotherly
-
- Jen Schaer
- Tamara Toomey
- Lorie Hunn
- Allison Fritz
- Rachelle Rider

Summer School Task Force

- Jim Margetts
- Sherry Douglas
- Tamara Toomey
- Caitlin Rovner
- Wendy Waugh
- Kate Pope

Community College Task Force

- Sherry Douglas
- Jim Powell

- Jim Margetts
- Wendy Waugh
- Lisa Stein

Faculty In Residence

- Austen Stephens
- Tom Tylee
- Lisa Welsch
- Taylor Osmotherly
- Josh Ellis

Completion

- Lead: Sherry Douglas
- Members
START Advisor
Janet Raymer
LaWayne Zeller
Deena Kennell
Jessy Arnold
Brittany Helmbrecht
Faculty
Sonja Dressel
Student

Recruitment

- Lead: Lisa Stein & Jim Margetts

Onboarding

- Lead: Alaric Williams & Tamara Toomey

Retention

- Lead: Malinda Linegar
- Members
Teresa Frink
Matt Evertson
Wendy Waugh
Shaunda French-Collins

Student Conduct Work Group

- Purpose: The Student Conduct Committee is convened when a student wishes to appeal a school sanctioned discipline for alleged misconduct to be able to render judgment
- Chair: Ted Tewahade, Title IX Coordinator
- Members:
Dawn Brammer, Associate Professor - HPER faculty
Cassie Ritzen, Assistant Professor - Business faculty
Heather Crofutt, IT Specialist – Institutional Research
Todd Baumann – Maintenance Manager
Caitlin Rovner, Director of Transitional Studies
Malinda Linegar, Director Institutional Research

- MAP: SEMP - Retention
- HLC Criteria for Accreditation (Assurance Argument): 5.C
- Assumed Practices: A3
- Quality Initiative: communication
- SARA: 7.4, 7.8
- Federal Compliance: 4-7 (student complaints)
- Documentation: meeting minutes

PROGRAM COMMITTEES

Business with 3-6 department members

- Purpose: Each departmental committee or team investigates a topic or topics that is/are mentioned below. Each is organized in such a fashion to address issues critical to maintaining specialized accreditation.
- Leadership and support, chair James Koehn, Professor - Business
 - MAP: SEMP - Retention
 - HLC Criteria for Accreditation (Assurance Argument): 4.A-C
 - Assumed Practices: n/a
 - Quality Initiative: n/a
 - SARA: 2.1, 3.1
 - Federal Compliance: n/a
 - Documentation: departmental meeting minutes
- Recruiting and retention, chair Cassandra Ritzen, Instructor - Business
 - MAP: SEMP – Recruitment and Retention
 - HLC Criteria for Accreditation (Assurance Argument): 4.A-C
 - Assumed Practices: n/a
 - Quality Initiative: n/a
 - SARA: 2.2, 2.4, 5.8
 - Federal Compliance: n/a
 - Documentation: Verbal updates written down in departmental meeting minutes
- Curriculum and instruction (divided into subcommittee of accounting; Agri-business; Finance; Business Information Systems; Marketing; Business Administration, education, and Essential Studies; Master of Business Administration), chair James Koehn, Professor - Business
 - MAP: SEMP - Retention
 - HLC Criteria for Accreditation (Assurance Argument): 4.A-C
 - Assumed Practices: n/a
 - Quality Initiative: n/a
 - SARA: 2.1, 3.1, 3.3, 4
 - Federal Compliance: n/a
 - Documentation: departmental meeting minutes
- Survey, chair Jamie Hamaker, Associate Professor - Business
 - MAP: SEMP - Completion

- HLC Criteria for Accreditation (Assurance Argument): 4.A-C
- Assumed Practices: n/a
- Quality Initiative: n/a
- SARA: 3.1
- Federal Compliance: n/a
- Documentation: Verbal updates written down in departmental meeting minutes
- Assessment and accreditation, chair Richard Koza, Professor - Business
 - MAP: SEMP - Retention
 - HLC Criteria for Accreditation (Assurance Argument): 4.A-C
 - Assumed Practices: n/a
 - Quality Initiative: n/a
 - SARA: 3.1, 3.2, 3.3, 3.4, 4, 5.1-3, 6.1
 - Federal Compliance: n/a
 - Documentation: departmental meeting minutes
- Rural Business Leadership Initiative, chair Gary Dusek, Assistant Professor - Business
 - MAP: SEMP – Recruitment & Retention
 - HLC Criteria for Accreditation (Assurance Argument): ??
 - Assumed Practices: n/a
 - Quality Initiative: n/a
 - SARA: ??
 - Federal Compliance: n/a
 - Documentation: RBLI meeting notes, submitted to department

Counseling, Psychological Sciences, & Social Work

- Purpose: To assess, evaluate, and revise educational programs to meet the needs of students and employers.
- Counseling team, chair Katy Woods, Associate Professor - Counseling
Psychology team, chair Mary Jo Carnot, Professor - Psychology
Social work team, chair Richard Kenney, Associate Professor – Social Work
- MAP: SEMP – Recruitment and Retention
- HLC Criteria for Accreditation (Assurance Argument): 3.B, 4.A-C, 5.C.
- Assumed Practices: C.3.7/27/16 C4., C.5.C.6., C.7
- Quality Initiative: communication
- SARA: 4
- Federal Compliance: 3.1, 3.2, 3.3, 4, 5.1-3, 6.1
- Documentation: Meeting minutes

Education

- Purpose: To assess, evaluate, and revise educational programs to meet the needs of students and employers.
- Graduate Team chair, _____
Elementary Team chair, _____
Special Education team chair, _____
Professional program team chair, Don King, Professor - Education
- MAP: SEMP - Recruitment and Retention

- HLC Criteria for Accreditation (Assurance Argument): 3.B, 4.A-C, 5.C.
- Assumed Practices: C.3., C4., C.5.C.6., C.7
- Quality Initiative: communication
- SARA: 3.1, 3.2, 3.3, 4, 5.1-3, 6.1
- Federal Compliance: n/a
- Documentation: Meeting minutes

Health Professions Advisory Board

- Purpose: The Advisory Board oversees students within the Health Professions. It ensures that policy is carried out appropriately.
- Chair: Kristal Kuhnel, Director of Health Professions
- Members:
 Rachelle Rider, Assistant Professor - Science
 Joyce Hardy, Professor - Biology
 Ann Buchmann, Professor - Biology
 Matt Brust, Associate Professor – Physical & Life Sciences
 Tim Keith, Professor – Chemistry
 Mary Keithly, Assistant Professor - Chemistry
- MAP: SEMP - Recruitment and Retention
- HLC Criteria for Accreditation (Assurance Argument): 4.A-C, 5.C
- Assumed Practices: n/a
- Quality Initiative: communication
- SARA: n/a
- Federal Compliance: n/a
- Documentation: departmental meeting minutes (new development)

Health, Physical Education, & Recreation

- Purpose: To assess, evaluate, and revise educational programs to meet the needs of students and employers.
- Health team chair, Brittany Helmbrecht, Instructor - HPER
 Physical Education team chair, Dawn Brammer, Associate Professor - HPER
 Sports Management team chair, Donna Ritzen, Associate Professor - HPER
- MAP: SEMP - Recruitment and Retention
- HLC Criteria for Accreditation (Assurance Argument): 3.B, 4.A-C, 5.C.
- Assumed Practices: C.3, C4, C.5.C.6, C.7
- Quality Initiative: communication
- SARA: 4
- Federal Compliance: n/a
- Documentation: meeting minutes

COMMUNITY COMMITTEES

C. F. Coffee Gallery Committee

- Purpose: The Committee advises and assists in developing exhibits and collecting artifacts and materials related to the origin, evolution, and development of the cattle

industry on the High Plains as well as the industry's past, present, and future social and economic effect on the High Plains. The Committee will advise and assist in promoting the purposes of the Gallery. The Committee will actively participate in fund raising efforts to develop, support, and maintain the Gallery, its exhibits, and related archives, and to solicit items, collections, and materials of value for exhibits and archives.

- Chairs: Steve Cleveland - First National Bank
James Powell - VPAA
- Members:
Ron Bolze, Associate Professor - CSC faculty representative
_____ - CSC representative
Claire Brown - CSC Alumni
Tom Brown - CSC Alumni
Ron Hunter - Rancher
- MAP: SEMP - Recruitment and Retention
- HLC Criteria for Accreditation (Assurance Argument): 2.E, 3.B, 3.C, 3.D, 3.E, 4.B, 5.C
- Assumed Practices:
- Quality Initiative: communication
- SARA: n/a
- Federal Compliance: n/a
- Documentation: Annual Sandoz High Plains Report

Mari Sandoz High Plains Heritage Center Committee

- Purpose: The Committee shall act in an advisory capacity in matters relating to the intellectual mission of the Mari Sandoz High Plains Heritage Center and the operation, equipping, improvement, and maintenance of the Center.
- Co-Chairs: James Powell, VPAA and Wendy Waugh, Dean of BMS
- Members:
Kurt Kinbacher, Associate Professor - History
Steve Rolfsmeier, Director – Museum
Laura Bentz, Professor - Art
Non-CSC members: Christy Chamberlain; Mike Smith, and Dan Kusek
- MAP: SEMP –Recruitment, Retention
- HLC Criteria for Accreditation (Assurance Argument): 2.B, 2.E, 3.B, 3.C, 3.D, 4.B, 5.C
- Assumed Practices: n/a
- Quality Initiative: communication
- SARA: n/a
- Federal Compliance: n/a
- Documentation: Annual Sandoz High Plains Report; Memorandum of Cooperation

US Forest and CSC Collaboration Committee

- Purpose: This team meets twice a year and is comprised of CSC and US Forest Service employees. The purpose of the meetings is to discuss collaborative possibilities, including speakers, internships, and other high impact learning opportunities.
- Chair(s): Anthony Perlinski, Assistant Professor – Applied Sciences
Deena Kennell, Director of Internships & Career Services

- Members:
 - Donna Ritzen, Associate Professor - HPER
 - Shaunda French-Collins, Associate Professor - Communications
 - Lucinda Mays, Grounds Supervisor
 - Wendy Waugh, Dean of Graduate Studies and School of Business, Mathematics, and Science (BMS)
 - Sheila Poirier, Assistant Director of Financial Aid
 - Steve Rolfsmeier, Director – Museum
 - Dewayne Gimeson, Publications Specialist
 - Sherry Douglas, Associate VP of Student Services
 - and other members from the Forest Service representatives: Kevin Atachely, Cyd Janssen - PAO.
- MAP: SEMP - Retention, Completion
- HLC Criteria for Accreditation (Assurance Argument): 1.B, 4.A-C, 5.C
- Assumed Practices: n/a
- Quality Initiative: communication
- SARA: n/a
- Federal Compliance: n/a
- Documentation: Documentation includes meeting minutes and MOU.