

REFERENCES (ATTACHED)

Each RA applicant is to have 3 people fill out the attached reference sheets.

- **One reference must be filled out by your current RA.**
 - If not a campus resident, include a former supervisor.
- **One reference must be filled out by a faculty, staff, or administrator at CSC (if a transfer student, please include a reference from your most recent institution).**
 - If not a current student, please include a reference from your current school—either faculty, staff or administrator.
- **The final reference may be filled out by someone of your choice, preferably a current/former supervisor.**

ENVELOPES MUST BE SEALED AND SIGNED

CHADRON STATE COLLEGE

DEPARTMENT OF RESIDENCE LIFE

RESIDENT ADVISOR REFERENCE

NAME OF APPLICANT _____

DATE _____

The applicant named above is in the process of applying to be a Resident Advisor with the Office of Residence Life. The Resident Advisor is responsible for the supervision of a residence hall. In order to be successful, RAs must have good organizational skills, work well with a variety of people, and have good time management skills. We appreciate your assistance in completing this form as candidly as possible. **When you are finished, please place the form in an envelope, seal the envelope, sign your name across the seal, and return the reference form to the applicant.**

REFERENCE'S NAME _____

TELEPHONE _____

POSITION/TITLE _____

How long and in what capacity have you known the applicant? _____

Please rate the applicant's performance for each item below:

5= excellent, 4 = good, 3= average, 2= needs improvement, 1= poor, N= no basis for judgment

Leadership	1 2 3 4 5 N
Work Ethic	1 2 3 4 5 N
Communication Skills	1 2 3 4 5 N
Organizational Skills	1 2 3 4 5 N
Maturity	1 2 3 4 5 N
Integrity	1 2 3 4 5 N
Dependability	1 2 3 4 5 N
Academic Commitment	1 2 3 4 5 N
Overall Recommendations	1 2 3 4 5 N

Please feel free to make any additional comments about this applicant on the back of this page.

THANK YOU FOR YOUR TIME AND ASSISTANCE.

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