



**CHADRON  
STATE COLLEGE**

Nutrition and Dietetic Program (DPD)  
**Student Handbook**  
2023-2024

Chadron State College  
1000 Main Street  
Chadron, Ne

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## Meet the Faculty

**Program Director**  
Chadron State College



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[enorman@csc.edu](mailto:enorman@csc.edu)  
308-432-6285

## Section I.

### Becoming a Registered Dietitian Nutritionist (RDN)

To become a registered dietitian (RD) or registered dietitian nutritionist (RDN), students must complete the following:

1. Complete a bachelor's degree and receive a verification statement from an ACEND-accredited program (Didactic Program in Dietetics, Coordinated Program, Future Graduate Program, Foreign or International Dietitian Education Program).  
\* Starting in 2024, the minimum requirements to sit for the RD exam will move from a Bachelor's Degree to a minimum of a Master's Degree.
2. Complete an ACEND accredited supervised practice program (i.e., Dietetic Internship Program or Individual Supervised Practice Pathway). Supervised practices/experiential learning is combined with the Coordinated Program, Future Graduate Program, and International Dietitian Education Program.
3. Obtain a passing score on the Commission on Dietetic Registration credentialing exam for the RD or RDN credential.
4. Follow the state laws that regulate the practice of dietetics.  
<https://www.cdrnet.org/vault/2459/web/files/Licensurelawsregulations.pdf>
  - a. In the state of Nebraska, a Licensed Medical Nutrition Therapy (LMNT) credentialing Law is required. Attaining the RD/RDN credential will allow individuals to acquire the LMNT credential and practice as a medical nutrition therapist.

### Mission of the Dietetics Program

The Nutrition and Dietetics program's mission is to prepare graduates for a supervised practice experience program to meet requirements for eligibility for the CDR credentialing exam to become a practicing registered dietitian nutritionist. Graduates will apply their knowledge in practical settings to evaluate nutritional status of individuals, provide wellness counseling, implementing programs for communities, overseeing food service operations, be competent on how to prevent and treat disease with evidence-based nutritional practices and medical nutrition therapy, and provide education about the connection between nutrition and health in rural Nebraska and beyond.

Mission and Values for Nebraska State College Systems

[https://www.nscs.edu/resources/e30d:q4gmsa-1my/files/76594275zfa43ab1d/fn/Policy\\_2510.pdf](https://www.nscs.edu/resources/e30d:q4gmsa-1my/files/76594275zfa43ab1d/fn/Policy_2510.pdf)

**Program Goals & Objectives:**

**Goal 1:** The program will prepare graduates with the core knowledge needed for acceptance into and success in ACEND-accredited supervised practice program.

**Objectives for Goal 1:**

- At least 80% of program students complete program/degree requirements within \_\_6\_ years (150% of the program length)". (RE 3.3.b.1)
- “ \_\_90%\_ percent of program graduates apply for admission to a supervised practice program prior to or within 12 months of graduation”. (RE 3.3.b.2)
- “Of program graduates who apply to a supervised practice program, at least \_\_75%\_ percent are admitted within 12 months of graduation”. (RE 2.1.c.1.b.2)
- “The program’s one-year pass rate (graduates who pass the registration exam within one year of first attempt) on the CDR credentialing exam for dietitian nutritionists is at least 80%”. (RE 3.3.b.3.b)
- Enter Supervised Practice Program Director Satisfaction Objective here (RE 3.3.b.4) here: At least 80% of supervised practice program directors will indicate that program graduates were ‘prepared’ or ‘very prepared’ for their supervised practice.

**Goal 2:** The program will prepare graduates for a variety of employment opportunities that will address the nutrition and health needs of individuals and families in rural regions of Nebraska and surrounding states.

**Objectives for Goal 2:**

- “At least 80% of Nutrition and dietetic graduates will report feeling adequately knowledgeable about the population characteristics and health problems being face by rural areas of Nebraska and its surrounding states.”
- “A minimum of 25% of program graduates will return to rural regions of Nebraska or surrounding states for employment.”

**Schedules and Program Calendar**

<https://www.nscs.edu/policy-manual/detail/25-4001-college%20calendar>

### **Program Evaluation**

The program director is responsible for guiding program self-analysis and ensuring that the students, graduates, adjunct instructors, administrators, faculty, and other external constituents are included in the process. Program evaluations will be collected, and the necessary program adjustments will occur on an annual basis. Program adjustment related to institutional goals or practice changes occurs on a timeline consistent with the organization's strategic plan or, as needed, based on proactive changes.

### **Student Selection**

Students will be required to go through the general admission process for each of the institutions. All students are welcome to join the program; however, it will be made clear to all students that verification statements will ONLY be awarded to students who meet the specified criteria at graduation. This includes the following:

1. Overall GPA of 3.0 or higher on all college work completed, including general studies courses.
2. Grades in all NTR courses be a B or higher, and grades in all DPD required science courses (BIO and CHEM) of a C or higher.

The students are then welcome to retake courses, if necessary, to meet these academic standards. The program seeks well-rounded students dedicated to health who are willing to work hard and demonstrate competency of multiple professional skills, including knowledge, critical thinking, problem-solving, and communication skills. The program will award up to 50 verification statements to students each academic year.

Nebraska State College System Admission Requirements; Undergraduate, General

<https://www.csc.edu/admissions/>

<https://www.nscs.edu/policy-manual/detail/19-3000-admission%20requirements%3B%20undergraduate%3B%20general>

## Section II- Professional Conduct.

### Professional and Ethical Conduct

The college is committed to creating and maintaining a productive educational community that fosters its students' personal, ethical, and intellectual development. Adherence to standards of conduct is essential to the educational process and the safety and well-being of the college community.

Chadron State College is an equal opportunity institutions and do not discriminate against any student, employee, or applicant based on race, color, national origin, sex, sexual orientation, gender identity, disability, religion, or age in employment and education opportunities, including but not limited to admission decisions. CSC has designated an individual to coordinate the college's nondiscrimination efforts to comply with regulations implementing Title II of the Americans with Disabilities Act, Titles VI and VII of the Civil Rights Act, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act.

Board Policy: [https://www.nscs.edu/resources/e30d:pv876h-1my/files/76594273z13200e28/fn/Policy\\_2700.pdf](https://www.nscs.edu/resources/e30d:pv876h-1my/files/76594273z13200e28/fn/Policy_2700.pdf)

#### ***Expectations for Students and their Behaviors***

Students are responsible for obeying the laws of the state and nation, the regulations and policies of the NSCS Board and the Colleges, and to refrain from any conduct injurious to themselves to others, or the reputation or interests of the college.

#### ***Off-campus Conduct***

Student misconduct identified under [NSCS Board Policy 3100 Conduct & Discipline; Students](#) or in violation of college regulations or policy, whether on or off the campus, may result in disciplinary action against the student.

### Professional and Personal Appearance

Nutrition and dietetic students are required to maintain a neat, professional appearance in all educational activities. Students who complete learning activities and projects on campus or in the community need to adhere to professional dress attire. Students whose attire or grooming does not meet this identified standard may be dismissed from the educational activity, failing to meet the requirements of that activity, project, or KRDN.

## **Insurance and Liabilities**

Students are not required to carry health insurance but it is recommended. CSC does have travel insurance which covers students for class related travel to and from locations. Should students choose to drive their own car to travel for required for their course participation they are responsible for having a valid driver's license and car insurance.

Professional liability insurance is not required for students in the nutrition and dietetics program. Students are covered under the campus general liability policy as students in training. However, students should refrain from providing nutrition and dietetic advice or recommendations unless under the supervision of a registered dietitian.

Students who become ill or injured in a facility during a volunteer experience required for class or an assignment are responsible for covering any medical costs. CSC will not cover the costs associated with the illness or injury.



### Section III- Student Affairs

#### Program Cost to Students

The estimated cost of completing an academic year as a full-time student, including tuition, fees, books/equipment, course/loan fees, living expenses, and other required costs approved for the program, will vary by institution. Billing statements and payment due dates are distributed to all students via the campus business offices. Please see the links below for a review of tuition and fee rates.

Chadron State College: <https://www.csc.edu/businessoffice/tuition/fees/>

Other fees that may be included that the students will be responsible for would be ServSafe<sup>®</sup> exam costs (\$36), and a membership to the Academy of Nutrition and Dietetics (AND) which costs \$58. Students will be also responsible the fee required to sit for the RD exam following graduation. The fee for Dietetic Internship Centralized Application Services (DICAS) depends on how many programs students apply to. The cost for 2020-2021 was \$50.00 for the first submission to an internship program and \$25.00 for each additional submission.

#### Support Services

Students have access to a variety of support services on campus to assist in achieving their academic goals. Please use the following services if desired.

CSC:

- **Office of Academic Success**
  - (Tutoring, Supplemental Instruction, Career Planning, Success and Study Workshops, etc.)
  - <https://www.csc.edu/oas/>
- **Health Services**
  - Counseling- <https://www.csc.edu/healthserv/counseling/index.csc>
  - Disability Services- <https://www.csc.edu/equalaccess/index.csc>
  - Emergency or Health Care Services- <https://www.csc.edu/healthserv/index.csc>
  - Alcohol and Drug Abuse Education and Services- <https://www.csc.edu/healthserv/services/substanceabuse/index.csc>

## Section IV- Academic Affairs

### Program Curriculum

The Nutrition and Dietetics program is four years in length with a curriculum that includes courses that provide knowledge and competency-based education in food service, macronutrient nutrition, micronutrient nutrition, clinical nutrition, and nutrition for a variety of populations and settings. The curriculum is also heavily rooted in the physical sciences. The curriculum provides learning experiences that include knowledge and competency-based learning, which will occur in the classroom through lecture-based instruction, reading, simulation, role-playing, case studies, instructor-guided projects, and activities.

Students who complete the program will earn a Bachelor's of Nutrition and Dietetics degree will be provided with a verification statement that allows graduates to apply for a dietetic internship. (See Verification Statement).

### Knowledge Requirement for Registered Dietitian Nutritionists: (KRDN)

These are used to assess a student's knowledge of specific topics set by ACEND. A student will need to display competence for each of the following in order to graduate. These KRDN's will be tracked throughout all classes here at CSC.

1. **Domain 1: Scientific and Evidence Base of Practice: Integration of scientific information and translation of research into practice.**
  - a. KRDN 1.1 Demonstrate how to locate, interpret, evaluate and use professional literature to make ethical, evidence-based practice decisions.
  - b. KRDN 1.2 Select and use appropriate current information technologies to locate and apply evidence-based guidelines and protocols.
  - c. KRDN 1.3 Apply critical thinking skills.
2. **Domain 2: Professional Practice Expectations: Beliefs, values, attitudes and behaviors for the nutrition and dietetics practitioner level of practice.**
  - a. KRDN 2.1 Demonstrate effective and professional oral and written communication and documentation.
  - b. KRDN 2.2 Describe the governance of nutrition and dietetics practice, such as the Scope of Practice for the Registered Dietitian Nutritionist and the Code of Ethics for the Profession of Nutrition and Dietetics.
  - c. KRDN 2.3 Assess the impact of a public policy position on nutrition and dietetics practice.
  - d. KRDN 2.4 Discuss the impact of health care policy and different health care delivery systems on food and nutrition services.
  - e. KRDN 2.5 Identify and describe the work of interprofessional teams and the roles of others with whom the registered dietitian nutritionist collaborates.
  - f. KRDN 2.6 Demonstrate cultural humility, awareness of personal biases and an understanding of cultural differences as they contribute to diversity, equity and inclusion.
  - g. KRDN 2.7 Describe contributing factors to health inequity in nutrition and dietetics including structural bias, social inequities, health disparities and discrimination.
  - h. KRDN 2.8 Participate in a nutrition and dietetics professional organization and explain the significant role of the organization.
  - i. KRDN 2.9 Defend a position on issues impacting the nutrition and dietetics profession.

3. **Domain 3: Clinical and Client Services: Development and delivery of information, products and services to individuals, groups and populations.**
  - a. KRDN 3.1 Use the Nutrition Care Process and clinical workflow elements to assess nutritional parameters, diagnose nutrition related problems, determine appropriate nutrition interventions and develop plans to monitor the effectiveness of these interventions.
  - b. KRDN 3.2 *Develop an educational session or program/educational strategy for a target population.*
  - c. KRDN 3.3 *Demonstrate counseling and education methods to facilitate behavior change and enhance wellness for diverse individuals and groups.*
  - d. KRDN 3.4 Practice routine health screening assessments, including measuring blood pressure and conducting waived point-of-care laboratory testing (such as blood glucose or cholesterol).
  - e. KRDN 3.5 Describe concepts of nutritional genomics and how they relate to medical nutrition therapy, health and disease.
  - f. KRDN 3.6 Develop nutritionally sound meals, menus and meal plans that promote health and disease management and meet client's/patient's needs.
4. **Domain 4: Practice Management and Use of Resources: Strategic application of principles of management and systems in the provision of services to individuals and organizations.**
  - a. KRDN 4.1 Apply management theories to the development of programs or services.
  - b. KRDN 4.2 Evaluate a budget/financial management plan and interpret financial data.
  - c. KRDN 4.3 Demonstrate an understanding of the regulation system related to billing and coding, what services are reimbursable by third party payers, and how reimbursement may be obtained.
  - d. KRDN 4.4 Apply the principles of human resource management to different situations.
  - e. KRDN 4.5 Apply safety and sanitation principles related to food, personnel and consumers.
  - f. KRDN 4.6 Explain the processes involved in delivering quality food and nutrition services.
  - g. KRDN 4.7 Evaluate data to be used in decision-making for continuous quality improvement.
5. **Domain 5: Leadership and Career Management: Skills, strengths, knowledge and experience relevant to leadership potential and professional growth for the nutrition and dietetics practitioner.**
  - a. KRDN 5.1 Perform self-assessment that includes awareness in terms of learning and leadership styles and cultural orientation and develop goals for self-improvement.
  - b. KRDN 5.2 Identify and articulate one's skills, strengths, knowledge and experiences relevant to the position desired and career goals.
  - c. KRDN 5.3 Practice how to self-advocate for opportunities in a variety of settings (such as asking for needed support, presenting an elevator pitch).
  - d. KRDN 5.4 Practice resolving differences or dealing with conflict.
  - e. KRDN 5.5 Promote team involvement and recognize the skills of each member.
  - f. KRDN 5.6 Demonstrate an understanding of the importance and expectations of a professional in mentoring and precepting others.

## Advising

Please reach out to the program director for assistance with advising.

Sample 4-year Course Schedule

**Nutrition and Dietetic Program Advising Template-CSC**

YEAR	FALL SEMESTER	SPRING SEMESTER
	<p>SLO 1 (FYI) (3 credits)                      PSYC. 131- INTRO TO PSYCHOLOGICAL SCIENCES (3 credits)                      CHEM 131 – COLLEGE CHEMISTRY I &amp; LAB (4 credits) (F/Sp.)                      NTR 110– INTRODUCTION TO NUTRITIONAL AND ALLIED HEALTH PROFESSIONS (2 credits) RD                      MATH 142 – COLLEGE ALGEBRA (3 credits)                      (*Prerequisite for Chem courses unless student has MATH ACT of 22 or higher or equivalent algebra in high school)</p>	<p>SLO 1 FYI (3 credits)                      CHEM 132 – COLLEGE CHEMISTRY II &amp; LAB (4 credits) (F/Sp.)                      BIOL 101/ 101L: GENERAL BIOLOGY &amp; LAB (4 Credits)                      FCS 236/L Food and Meals Across the Lifespan &amp; Lab (3 Credits (Sp.) (not required but recommended as an elective)</p>
	Credit Hours: 15	Credit Hours: 14
	<p>BIOL 240/L – ANATOMY &amp; PHYSIOLOGY I &amp; LAB (4 credits) (F)                      BIOL 241/L – MICROBIOLOGY &amp; LAB (4 credits) (F/Sp.)                      FCS 136/L – FOOD SCIENCE &amp; LAB (3 credits)                      FCS 247 – NUTRITION (3 credits) (F/Sp./Sum) (SLO 11) RD</p>	<p>SLO 2 - ENGLISH – (3 credits) (*English 137 RECOMMENDED)                      BIOL 242/L – ANATOMY &amp; PHYSIOLOGY II &amp; LAB (4 credits) (Sp.)                      FCS 447- NUTRITION FOR SPORT &amp; WELLNESS (3 credits) (Sp./Sum) RD                      MATH 232 – APPLIED STATISTICS (3 credits)                      NTR 250/L– FOOD SERVICE &amp; HOSPITALITY &amp; LAB (4 credits) RD ,F2F</p>
	Credit Hours: 15	Credit Hours: 13-16
	<p>FCS 436 – GLOBAL FOOD SYSTEMS (3 credits) (F)                      CHEM 231/L- SURVEY OF ORGANIC CHEMISTRY &amp; LAB (4 credits) (F)                      NTR 300 – NUTRITION &amp; METABOLISM (3 Credits) RD                      BIOL 132 – MEDICAL TERMINOLOGY (2 credits)                      Free Elective</p>	<p>NTR 260–LIFCYCLE NUTRITION (3 credits) RD                      CHEM 335/L – BIOCHEMISTRY &amp; LAB (4 credits) (Sp.)                      FCS 457 – NUTRITION FOR COMMUNITY WELLNESS (3 credits) (Sp.) (RD or someone in public health)                      NTR 310 – MICRONUTRIENT METABOLISM (3 credits) RD                      Free Elective if needed</p>
	Credit Hours: 12-15	Credit Hours: 13-16
	<p>NTR 450 – MEDICAL NUTRITION THERAPY I (3 credits) UNMC RD                      MGMT 340- US HEALTHCARE SYSTEMS:ORGANIZATION &amp; DELIVERY (3 credits)                      NTR 320 – NUTRITION EDUCATION &amp; COUNSELING (3 credits) RD                      SLO 8 – HISTORY (3 credits)                      SLO 3-Communications (3 credits)</p>	<p>NTR 460 – MEDICAL NUTRITION THERAPY II (3 credits) RD                      FCS -467 EPIDEMIOLOGY AND GLOBAL HEALTH (3 credits)                      NTR 210- COMPLEMENTATRY AND ALTERNATIVE MEDICINE (3 credits). RD                      SLO 5 – ART (3 credits)                      Free Elective</p>
	Credit Hours:15	Credit Hours:12-15

## **Section V- Admission Policies & Procedures**

### **Waiver of Coursework/Planned Experiences**

The CSC Nutrition and Dietetic Program will not grant a waiver of coursework in the place of supervised or unsupervised experiential learning hours. Credit for past experience may be considered within the context of adjusting specific assignments or replacing them with different assignments when the student demonstrates competency attainment to the instructor and the program director. Students are encouraged to demonstrate an aspiration of lifelong learning and take advantage of all opportunities to update and expand their knowledge, skills, and competency attainment.

## Section VI- Admitted Student Policies & Procedures

### Access to Student Records

In accordance with federal law as established in 1974 by the Family Educational Rights and Privacy Act, Chadron State College maintains the confidentiality of student records and allows students to inspect and review information in their educational records.

Family Educational Rights and Privacy Act (FERPA)

CSC <https://www.csc.edu/start/enrollment/ferpa/index.csc>

### Alcohol and Drug Policy

Also, see Alcohol and Drug Policy of Campus:

CSC: <https://app.policyiq.com/ChadronStateCollege/Content/View/4207?Key=c320bad9-cae1-4820-bac1-ec7a3b6d69ba>

### Student Complaints

Nutrition and Dietetic Program students are encouraged to speak to program faculty or the program director regarding any concerns they may have regarding the program. Students who perceive that this is not a viable option or that the issue is not adequately addressed may submit their concerns in writing to Dr. Grant Sasse at CSC. Complaints will be recorded and maintained for a minimum of seven years, as well as the resolution strategies. The Dean will facilitate necessary follow-through with an investigation of concerns

Dr. Grant Sasse  
Miller Hall 218  
308-432-6330  
[gsasse@csc.edu](mailto:gsasse@csc.edu)

Students may submit written complaints to the Accreditation Council for Education in Nutrition and Dietetics (ACEND) related to program noncompliance with ACEND accreditation standards after all other options with the program and within CSC has been exhausted. The ACEND accreditation standards are published on the ACEND website:

<http://www.eatrightpro.org/resources/acend>

Contact information for communication with ACEND, including submission of written complaints, is as follows:

Email: [ACEND@eatright.org](mailto:ACEND@eatright.org)

Phone: 800/877-1600, ext. 5400

Mail: 120 South Riverside Plaza

Suite 2190, Chicago, IL 60606-6995

## Section VII- Academic Policies and Procedures

### Student Discipline/Termination

Each student in the Nutrition and Dietetics program shall be afforded due process in matters relating to student discipline. CSC expects academic integrity, self-respect, and individual responsibility. Students enrolled in this program assume an obligation to conduct themselves in a manner compatible with these principles.

See Conduct & Discipline

<https://www.nscs.edu/policy-manual/detail/28-3100-conduct%20%26%20discipline%3B%20students>

### Attendance

Students are expected to attend all scheduled classes. If the student must be absent, the preceptor/course instructor and program director must be notified (in advance if possible). The program does not include an allocation of sick or personal leave days. If a student must miss scheduled days, the coursework knowledge requirements for registered dietitian nutritionists (KRDN's) must be rescheduled or made up through related activities scheduled at an alternate time. Please contact the instructor or preceptor in these cases. The alternate scheduling is at the discretion of the program director or instructor. Students who accumulate unexcused absences will not meet the learning objectives or meet the required KRDN's associated with the course.

Course instructors will document student participation and attendance. If attendance issues arise, the program director and the course instructor will determine any disciplinary or corrective action that needs to be taken if attendance requirements are not met.

### Verification Statement and Declaration of Intent Form

After completing the Nutrition and Dietetics program, the program director will provide a Verification Statement of the student's successful completion of all the Didactic Program in Nutrition and Dietetics (DPD) requirements based on the program. This Verification Statement certifies that the student has met the minimum academic requirements:

1. Completed the minimum 120 hours required for graduation.
2. A minimum cumulative GPA of 3.0 or better.
3. A final grade of a B or better in all NTR courses.
4. A final grade of a C or better in all DPD required science courses (BIO and CHEM)

Students who are completing DPD requirements and applying to an accredited dietetic internship program or Individualized Supervised Practice Program (ISPP) will need a Declaration of Intent, which is submitted by the program director at the time of application. The Declaration of Intent form states that at the point of the application submission, the student is



projected to successfully complete the requirement for completion of the program and attainment of the Verification Statement.

### **Student Learning Assessment and Performance Evaluation**

Students are expected to make satisfactory academic progress in all program coursework, including prerequisites. Coursework grades and participation scores are based on an evaluation of professional conduct, knowledge, cognitive learning, skills, and application of knowledge requirements for registered dietitian nutritionists (KRDN's). Failure to demonstrate learning progress or demonstrate professionalism/academic integrity may lead to academic probation or dismissal from the DPD program.

Didactic course grades are determined by the course instructor based on the course syllabus provided at the beginning of the course. Grades will be assigned by the course instructor. The completion of the minimum time commitment does not ensure a passing grade. Achievement of the course competencies and KRDN's must be demonstrated. Students must also maintain a cumulative grade point average (GPA) of at least 3.0, a B or better in all NTR courses, and a C or better in all required science courses (BIO and CHEM) in order to be awarded a verification statement post-graduation.

### **Academic Probation**

Students who do not maintain satisfactory progress may be placed on academic probation. A student placed on probation must be provided with a remediation plan with a clear timeline to move back to "satisfactory academic standing." The remediation plan will include specific learning objectives and activities to be addressed by the student and tailored to address the deficiencies in the student's performance. Students will also be encouraged to seek out the campus tutoring services. <https://www.csc.edu/learninglab/#tutoring>  
If the circumstances suggest that the student is unlikely to succeed in the program, the program director may assist the student in identifying and evaluating options or alternate career paths outside of the DPD program.

CSC-

<https://app.policyiq.com/ChadronStateCollege/Content/View/3420?Key=c320bad9-cae1-4820-bac1-ec7a3b6d69ba>

## **Graduation and Program Completion Requirements**

Graduation requirements for the completion of the Bachelor's Degree in Nutrition and Dietetics (DPD) are the completion of a minimum of 120 semester credit hours while also completing all the required courses as identified in the undergraduate catalog with a minimum GPA of 3.0 and a B or better in all NTR courses. The DPD program will not accept coursework to meet the DPD requirement from any other university or college outside of CSC in which a grade of D-, D, or a D+ was earned.

Students will have an academic advisor to guide them in the completion of the program requirements. MyCSC degree audit (for CSC students) lists all of the degree requirements based on the undergraduate catalog that the student is following and guide the student in planning their academic schedules. Once all of the requirements have been satisfied, students will be provided a Verification Statement. Without the Verification Statement, students will not be eligible to apply for admission into a supervised practice program, i.e., dietetic internship program.

## Section VIII- Non-Academic Policies & Procedures

### Access to Financial Aid Resources

Please use the financial aid office and assistance personnel for assistance.

CSC- <https://www.csc.edu/start/finaid/index.csc>

### Withdrawal and Refund of Tuition and Fees

CSC-

<https://app.policyiq.com/ChadronStateCollege/Content/View/3431?Key=c320bad9-cae1-4820-bac1-ec7a3b6d69ba>

### Distance and Online Instruction

Some courses may be taught using a distance or online format. For assistance, please see the following:

CSC- Information Technology department (IT).

Located in Miller Hall:

<https://www.csc.edu/technology/>

308-432-6311

Information regarding distance education can be found at the following website:

<https://www.nscs.edu/policy-manual/detail/66-4730-delivery%20of%20distance%20education%20courses>

This policy establishes the standards and conditions for delivering distance education courses by the Nebraska State Colleges that will be followed in the event that some courses in the program are offered via distance education. The College has the responsibility to verify the identity of students who participate in courses or programs provide via distance education, as required by Federal Policy FDCR.A.10-050<sup>2</sup>.