

**Minutes
Faculty Senate
December 3, 2019 11:00
Ponderosa Room, Student Center**

Members present: Members present: Tim Anderson, August Bruehlman, Mathew Brust, Mary Jo Carnot, Scott Cavin, Kurt Kinbacher, , James Koehn, Mike Leite, Kim Madsen, Tracy Nobling (filling in for Jamie Wada who is on sabbatical), Joel Schreuder, Deane Tucker, Kathleen Woods.

Members absent: Don King, Don Watt, Konery Klueber (Student Representative).

Ex-officio, present: Charles Snare, Administrative Representative and Christine Fullerton, PSA Representative

Guests: Kari Gaswick and Gregory Moses

I. Call to Order

- 11:00 a.m. by President, Deane Tucker.

- No additions to the agenda

II. Adopt Agenda:

Motion to adopt agenda was made by Kurt Kinbacher, seconded by Joel Schreuder. Motion carried.

III. Approval of Faculty Senate Minutes: Motion was made by Mike Leite and seconded by Kurt Kinbacher to approve the minutes for the November 5, 2019 Faculty Senate meeting. Motion carried.

IV. Standing Committee Business Items to Discuss and/or Approve:

1. Committee Reports

2. Minutes

A. ETC – Educational Technology Committee – 11-12-2019

A motion to accept and approve the minutes was made by August Bruehlman and seconded by Tracy Nobling. Motion passed unanimously.

B. ARC – Academic Review Committee

Minutes – 11-5-2019 – Motion to accept and approve the minutes was made by Kurt Kinbacher and seconded by Scott Cavin. Motion carried.

Minutes – 11-12-2019 – Motion to accept and approve the minutes was made by Kim Madsen and seconded by Scott Cavin. Motion carried.

C. RPT – Promotion and Tenure Committee

Minutes 11-14-2019 – Motion to accept and approve the minutes was made by Kurt Kinbacher and seconded by Mathew Brust. Motion carried.

D. ESC – Essential Studies Committee

Minutes 11-14-2019 – Motion was made by Scott Cavin and seconded by Mary Jo Carnot to accept and approve the minutes. A discussion was held about the purpose of the motion presented in the minutes listed in 2b “*We will revise the SLO for each of the twelve components of the Essential Studies, and then have each course that wants to be in an outcome, repetition to be included. We will not recertify based on the current outcomes.*” Questions as to whether or not the correct wording was used to define the motion that was actually made by the committee. Motion did not pass.

A motion was made by Kathleen Woods and seconded by Mike Leite to accept the minutes as written. Motion carried.

V. Information Items/Discussion Items

Information

1. Information items and upcoming events

A. NSCS

- CAO November meeting:
 - BP 4140: undergrad certificates change – “predominantly in upper division courses”
 - Teaching Excellence Award
 - Revision of timeline
 - CSC proposed providing dates 2 years in advance
- CAO meeting: 13 January 2020 CAO meeting.
 - Topics of discussion for 19-20 May 2020 Academic Leadership Retreat (VPAs and Deans)
- NSCS Board 15 January 2020 Agenda items
 - BP 2510 Mission Statement, Core Values, and Vision Statement
 - BP 4140 Academic Program and Degree Requirement
 - BP 7010, 7015, & 7016 – contract signing authority

B. Faculty Senate Leadership December 6 meeting with Dr. Rhine to discuss SCEA contract, Board Policy, and FS Constitution alignment.

C. January 21, 2020 FS meeting: Jim Powell and Scott Ritzen to discuss Courseleaf questions (from 17 Sept Faculty Senate discussion)

2. Discussion/Action Items

A. ESP proposal:

Dr. Jim Margetts shared the background information on the Essential Studies Committee and explained issues regarding the structure of the committee, availability of coordinators, synchronizing the work of and the authority of the committee to make decisions.

Dr. Margetts presented a proposal via handout on behalf of the majority of the ESC members **to dissolve the Essential Studies Committee of Faculty Senate and shift its responsibilities to Academic Review Committee.**

The proposal would create an Essential Studies Sub-Committee under Academic Review Committee. The committee would be responsible for monitoring Essential Studies issues and bringing Essential Studies - related proposals forward to the full Academic Review committee for discussion and potential action. The Essential Studies Sub-Committee would consist of three (3) faculty (one of the two faculty members elected at large to the Academic Review committee from each academic school), one student (one of the two students – junior or senior – members standing) elected to the Academic Review Committee by the Student Senate, and the Dean of Essential Studies. The designated chair overseeing the sub-committee would be the Dean of Essential Studies and be a ex-officio, non-voting member of Academic Review Committee.

Dr. Margetts requested that Dr. Snare add two more faculty to the Campus-Wide Assessment committee. It was mentioned that perhaps a new academic assessment committee could be created.

Motion was made by Mathew Brust and seconded by Kurt Kinbacher to accept the proposal for study. Motion carried.

B. Budget update:

Kari Gaswick, VP Administration and Finance, presented a budget update for fiscal year 2020. She shared a handout with slides representing state revenues, biennial budget facts 2019-2021, budget facts for current fiscal year 2019-2020, and information to prepare for budgets 2020-21.

C. Grade appeal update:

Dr. Jim Margetts reported that the Academic Grade Appeal committee was reviewing policies in light of some changes to the Board Policies and examination of the grade appeal processes from other institutions of higher education. Dr. Snare mentioned that one change they were considering was to reduce the steps in the process for grade appeal to three. He intends to meet with the committee in the near future and will provide another update to Faculty Senate in the spring semester.

VI. Items in Progress

1. Election of Faculty Senate Vice President -- vacant for fall; Tim Anderson parliamentary
 2. Grade appeal process – appeals committee; appeals liaison to faculty senate can provide update
 3. Faculty senate committees – membership vacancies: revisit VP faculty senate vacancy in Spring 2020
 4. Update to Faculty senate by-laws (Tucker, Woods, Brust)
 5. Professional Faculty Development Fund –SCEA, Faculty Senate Development Fund Protocol/procedures, Faculty Development Fund Final Report
 - o Changes & Process –see SCEA 8.3
 - o Faculty Development Fund Committee, 2:00 pm 24 October meeting with VPAA
 - o Faculty By-Laws for Faculty Senate committee – Faculty Development Fund
1. MAP 2019-2023 & Chadron State 2030
 - Chadron State 2030 -- <http://www.csc.edu/president/2030/index.csc>
 - 2030 Blueprint NE -- <https://blueprint-nebraska.org/>
 - UNESCO 2030 -- <https://sustainabledevelopment.un.org/?menu=1300>
 - MAP 2019-23 (and SEMP as part of MAP) -- <http://www.csc.edu/map/index.csc>
 - NSCS 2025 Strategic Plan
 - Nebraska's Coordinating Commission for Postsecondary Education (CCPE) Comprehensive Statewide Plan-- <https://ccpe.nebraska.gov/>
 - CSC Mission, Vision, and Values -- <http://www.csc.edu/president/2030/index.csc>
 2. Other

Adjourn: Motion to adjourn made by Mathew Brust, second by Tim Anderson. Motion carried.

Minutes by Kim Madsen, Secretary

Date: December 3, 2019

Recommendations for Essential Studies Action (A highlighted summary of actions recommended in meeting business above; should include any proposed change in policy, procedure, or curriculum and/or proposed committee or collective faculty recommendations to the CSC administration):

Faculty Senate Decision:

Minutes Accepted: _____ **Date:** _____

Actions Approved:

1. ___(brief description)___ **Approved** _____ **Denied** _____ **Date:** _____
Reason Denied:

2. __ (brief description) __ **Approved** _____ **Denied** _____ **Date:** _____
Reason Denied:

3. __ (brief description) __ **Approved** _____ **Denied** _____ **Date:** _____
Reason Denied:

* Please send back minutes to VPAA Office Assistant for posting to appropriate Sharepoint Site.

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