

Minutes
Faculty Senate
Tuesday, October 1, 2019
Scottsbluff Room, CSC Student Center

Members present: Tim Anderson, August Bruehlman, Mathew Brust, Mary Jo Carnot, Don King, James Koehn, Mike Leite, Kim Madsen, Tracy Nobling (*filling in for Jamie Wada who is on sabbatical*), Deane Tucker, Don Watt, Kathleen Woods.

Members absent: Joel Schreuder., Kurt Kinbacher (representing FS at the Campus Club meeting), James Koehn, and a student representative

Ex-officio, present: Charles Snare, Administrative Representative and Christine Fullerton, PSA Representative

Guests: Gregory Moses, Mathematics Program

I. Call to Order

- 11:05 a.m. by Deane Tucker, President

II. Adoption of Agenda

- Motion made by Mary Jo Carnot to adopt the agenda. Mathew Brust made an amendment to the agenda to change the date for the ARC be changed from 9/13/19 to 9/3/19. August Bruehlman seconded the motion with amendment. Motion carried.

III. Approval of Faculty Senate Minutes

- Motion was made by Mathew Brust and seconded by Tracy Nobling to approve the minutes for the September 17, 2019 meeting. Motion carried.

IV. Standing Committee Business Items to Discuss and/or Approve:

1. Committee Reports: No standing committee reports.

2. Minutes of Faculty Senate Committees:

- a. ESC 9-12-19: Tracy Nobling made a motion to accept and approve the minutes. Seconded by Katie Woods. Motion carried.
- b. ESC 9-26-19: Kim Madsen made the motion to approve the minutes. Seconded by Don Watt. Discussion was held regarding the fact that both coordinators recently resigned and Dean Margetts put forward a proposal in the ESC minutes to Faculty Senate to dissolve the committee. The ESC make a decision to table the discussion on the proposal.
Faculty Senate members discussed
 - the organization of the ESC as a standing committee under Faculty Senate
 - history for the ESC and assessment process over time
 - impact of the ES program impacting every department on campus
 - questions regarding the assessment of the general studies program prior to the change to Essential Studies
 - need for assessment to move forward with the support of the administration
 - difficulty for assessing the courses in the ES program and important role of faculty in the process of insuring the content of the courses met the expectations
 - possible changes to the Faculty Senate bylaws and constitution
 - Gregory Moses was present as a guest from the Mathematics program and member of the ESC. He reported that the faculty in the math program are in favor of dissolving the ESC.
 - Dr. Snare asked the FS members to consider ten years from now and ask the question, What is the role of the faculty?

Motion carried.

- c. Research Institute 9-13-19: Motion was made by Mary Jo Carnot and seconded by Mathew Brust to accept and approve minutes. Motion carried.
- d. Academic Review 9-3-19: Motion was made by Tim Anderson to accept and approve the minutes. Seconded by Mary Jo Carnot. Motion carried.
- e. Educational Technology 9-17-19: Motion was made by Tracy Nobling and seconded by Mathew Brust to accept and approve the minutes. Motion carried.

V. Information/discussion Items:

1. **Course Leaf**—Scott Ritzen (guest presentation). **Postponed until next meeting.**
2. **NSCS Board 14 November meeting (as of 17 Sept)**
 - Fiscal, Facilities and Audit: First and Final Round Approval of Revisions to Board Policy 5008; Employee Use of System Computers; Revisions to Board Policy 7004; Federal Personal Information Security Programs; Revisions to Board Policy 8064; Capital Construction and Information Technology (IT); Bids and New Board Policy 7003; Information Security
 - Academic and Personnel: First and Final Round Approval of Revisions to Board Policy 2030 Councils – Colleges; 5014 Employment Appointments, Notice Requirements, Faculty and Professional Staff; 2510 Mission Statement, Core Values and Vision Statement; 4001 College Calendar; 4141 Credit Hour Definition and Assignment to Course Modalities; 4830 Academic Reports.
 - Student Affairs, Marketing, and Enrollment: First and Final Round Approval of Revisions to Board Policy 3300 Student Organizations Conduct and Discipline
 - Reports such as Online Program, Off-campus Course Offerings, Quantitative Academic, Personnel Actions, Special Tuition Rate, Grants/Awards, Capital Construction, Physical Plant, NSCS Chancellor, Presidents, and Student Trustees
 - Next meeting is 14 January 2020 in Lincoln

Discussion

1. NSCS November 13 2019

- CAO meeting: provide suggested changes to the material below to the VPAA by 10 November 2019 (files in SharePoint) - Tim Anderson made a motion to take the information requested by Dr. Snare regarding the following NSCS Faculty Job Description and Board Policies back to the faculty for input. Mary Jo Carnot seconded the motion. Motion carried.

- NSCS Faculty Job Description revisions – 5.1
- BP 4001 Academic Calendar – 12.1
- BP 4140 Academic Program and Degree Requirements – 13.1
- BP 4200 Academic Program Approval and Review Process – 15.4, 15.6, 15.7, & 15.8

2. Faculty Senate Release time request update – letter (Charles—see letter in SharePoint)

Members were asked to review a letter from VPAA Charles Snare requesting a review of the structure of Faculty Senate and offer a proposal to the administration that would also address or minimize the issues surrounding the work load experienced by the President of Faculty Senate and release time to conduct the business of Faculty Senate.

A motion was made by Scott Cavin and seconded by Don Watt to revisit the constitution and by-laws of Faculty Senate.

After much discussion regarding

- important role of Faculty Senate providing feedback to the administration on policies and procedures,
- providing leadership the campus on academic issues,
- examining other committees who have faculty on release time for other projects, etc.,
- work load required by the President – adding additional meetings, etc.,
- perhaps increasing the term for Senators from two to three year rotating terms to improve the effectiveness for the work of the Senate,

- consideration for release time during the summer for the President to actively participate in meetings when not on contract,
- to insure faculty have a voice in the decisions made with the Executive Council,
- negative effects of faculty not wanting to serve on the Faculty Senate due to time commitment,
- conversation regarding the fact that there are less faculty who are asked to do more and more causing reluctance to serve in the President or officer positions,
- concern for changing the culture of the committees and focusing on the important role of each committee,
- CSC FS are the only committee within the State College System to provide feedback on important policies to the Administration,
- and the role of the Faculty Senate to be oversight on what committees are doing and be representative to the Administration.

Motion carried.

President Deane Tucker asked for volunteers to serve on a committee to look at revisions to the Faculty Senate by-laws and constitution. Katie Woods, Scott Cavin, Mathew Brust and Deane Tucker will serve on the committee. Dr. Snare volunteer assistance from the Administration with any changes that may be needed or support for the work with revisions.

In Progress/Future Agenda Items

1. CSC Grade Appeal Policy – student, faculty and institutional freedom components
 - a. Feedback – 2017-18 Faculty Senate Leadership and Deans
 - b. Appeals committee – revision
2. Faculty Senate Meetings: Agenda items—please send President items for agendas
 - a. 5 November
 - b. 19 November
 - c. 3 December
3. MAP 2019-2023 & Chadron State 2030
 - Chadron State 2030 -- <http://www.csc.edu/president/2030/index.csc>
 - 2030 Blueprint NE -- <https://blueprint-nebraska.org/>
 - UNESCO 2030 -- <https://sustainabledevelopment.un.org/?menu=1300>
 - MAP 2019-23 (and SEMP as part of MAP) -- <http://www.csc.edu/map/index.csc>
 - NSCS 2025 Strategic Plan
 - Nebraska's Coordinating Commission for Postsecondary Education (CCPE) Comprehensive Statewide Plan-- <https://ccpe.nebraska.gov/>
 - CSC Mission, Vision, and Values -- <http://www.csc.edu/president/2030/index.csc>
4. Other

Adjourn: Motion to adjourn made by Don Watt, second by Mathew Brust. Motion carried. Meeting adjourned at 12:05 p.m.

Minutes by: Kim Madsen, Secretary

Date: (approved by committee):

Recommendations for Faculty Senate (or Academic Review, for Graduate Council and Essential Studies)

Action: No recommendations.

Faculty Senate Decision:

Minutes Accepted: x **Date:** 11/5/19

Actions Approved:

- A subcommittee was named to work on revisions to the Faculty Senate By-laws and Constitution.

* Please send back minutes to VPAA Office Assistant for posting to appropriate Sharepoint Site.

Mission Statement: Chadron State College delivers experiences that foster knowledgeable and engaged leaders and citizens to enrich the High Plains region and beyond.

CSC Mission Statement

Chadron State College delivers experiences that foster knowledgeable and engaged leaders and citizens to enrich the High Plains region and beyond.