

Minutes
Faculty Senate
September 15, 2020 11:00 a.m.
Via Zoom

Members present: Tim Anderson, Ron Bolze, Robin Brierly, Mathew Brust, Scott Cavin, Jamie Hamaker, Kurt Kinbacher, Mike Leite, James Koehn, Kim Madsen, Anthony Perlinski, Joel Schreuder, Deane Tucker, and Kathleen Woods.

Members absent: Vacant position for the School of Liberal Arts.

Guests present: Matthew Evertson, representative from department of Justice Studies, Social Sciences and English

Ex-officio, non-voting members present: Christine Fullerton, PSA representative; Kim Clark, Support Staff Representative; and Jim Powell, VPAA

I. Call to Order

Zoom meeting was called to order by President Kathleen Woods at 11:01 a.m.

II. Adopt Agenda:

Motion to adopt agenda made by Deane Tucker and seconded by Robin Brierly. Motion carried.

III. Approval of Faculty Senate Minutes:

Kurt Kinbacher made a motion to accept and approve the minutes for Faculty Senate from 9/1/2020. Motion seconded by Robin Brierly. Motion carried.

IV. Standing Committee Business Items to Discuss and/or Approve:

A. Minutes (Sharepoint)

1. **Academic Review Committee - 8/25/2020** -- Motion made by Kim Madsen and seconded by Deane Tucker to accept and approve the minutes for 8/25//2020. Motion carried.
2. **Academic Review Committee -9/1/2020** – Motion made by Deane Tucker and seconded by Robin Brierly to accept and approve the minutes of 9/1/2020. Motion carried.
3. **Graduate Council Committee -9/8/2020** – Motion made by Kurt Kinbacher and seconded by Robin Brierly to accept and approve the minutes of 9/8/2020. Motion carried.

B. Appointment of Faculty Senate representatives for standing committees request

- A request was made by faculty in the School of Liberal Arts to make an exception to the Faculty Senate By-Laws filling the 2020-2022 faculty senate representative position with a non-tenured faculty member. Reasons state in a written letter for the request are that eligible tenure track faculty are already serving on other committees, have other obligations or are unwilling to serve on Faculty Senate.
- President Kathleen Woods read the Faculty Senate By-Laws clarifying the Faculty Senate membership status. *Reference Chadron State College Faculty Senate By-Laws approved April 2020 1.C. Faculty Status, page 1.*
- Mathew Evertson, faculty member from the department, was on hand to read the written letter sent to Faculty Senate and explain the request.
- Motion was made by Deane Tucker and seconded by Robin Brierly to accept the request. After several minutes of discussion about making an exception to the Faculty Senate By-Laws, a vote taken with one member abstaining, five members in favor of the motion and six members against the motion. Motion denied. The position will remain vacant on Faculty Senate.

C. By-Law Revision Request

- The Educational Technology Committee is reviewing the membership of the committee with the possibility of making changes to the number of representatives from the Library Learning commons (LLC), Information Technology Services (ITS), and Teaching and Learning Center (TLC) or (LMS specialist or classroom technician).
- Since there is no position for an LMS specialist the committee is considering removing it, leaving an opportunity to add a second representative from ITS to the committee. Jamie Hamaker, chair of the ETC, discussed the intentions of the ETC and asked to table the request until a decision can be made by the ETC committee.
- A suggestion made to the ETC to review the representatives and make recommendations for any changes to By-Laws to Faculty Senate in the future.

V. Information Items/Discussion and Action Items

A. Information Items:

1. CSC Administration Faculty Specific COVID-19 campus guidelines – VPAA, Jim Powell

Dr. Powell provided the following updates in regards to COVID-19 on the CSC campus:

- Dashboard shows less numbers in faculty and students with coronavirus. In the near future, administration will know about the spread of the virus as a result of being off campus from Labor Day and rodeo athletic event held September 11-13, 2020.
- He announced that faculty who have been asked to work with students absent due to the quarantine or isolation from the virus will be provided \$250.00 per class.
- He thanked everyone for going out of their way to make the health and safety of students a priority.
- At this time, the intent is that the Spring term will be conducted as normal - start time, Spring break, Spring holiday and graduation as scheduled.
- Continue to wear masks until we get a vaccine – capacity for size of groups gathering may change.
- Faculty are off contract when they turn in grades in November 23rd. No committee meetings, no other assignments will be scheduled or required of faculty until January 2021.
- Faculty asked to participate in graduation on December 18, 2020 even if off contract. However, faculty can choose to go to December or May graduation. Masks are still required.
- Faculty Senate members were provided the opportunity to ask questions and express concerns.
 - Dr. Powell mentioned that the discussion is about the changes and how do we feel with the changes due to covid – ex. Do we want to continue with a D term- 3 week term in December
 - November board meeting will decide if we come back later in January 2021.

VII. **Adjourn:** Motion to adjourn made by Deane Tucker and seconded by Mathew Brust. Motion carried. Meeting adjourned at 11:55 p.m.

Minutes by Kim Madsen

Date: (approved by committee):

Recommendations for Faculty Senate (or Academic Review, for Graduate Council and Essential Studies)

Action (A highlighted summary of actions recommended in meeting business above; should include any proposed change in policy, procedure, or curriculum and/or proposed committee or collective faculty recommendations to the CSC administration):

1. ___(brief summary, with reference to specified discussion item above) ___

Faculty Senate Decision:

Minutes Accepted: ___x___ **Date:** __10/6/2020___

Actions Approved:

- 1. ___(brief description)___ **Approved** ___x___ **Denied** ___ **Date:** __10/6/2020___
Reason Denied:
- 2. ___(brief description)___ **Approved** _____ **Denied** _____ **Date:** _____
Reason Denied:
- 3. ___(brief description)___ **Approved** _____ **Denied** _____ **Date:** _____
Reason Denied:

* Please send back minutes to VPAA Office Assistant for posting to appropriate Sharepoint Site.

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Master Academic Plan 2019-23 Priorities

- People: Recruitment, Retention, Engagement Completion
- Purpose: Student Learning and Growth
- Place: Community Engagement