

**Minutes**  
**Faculty Senate**  
**April 6, 2021 11:00 a.m.**  
**Virtual Meeting**

**Members present:** Tim Anderson, Robin Brierly, Mathew Brust, Scott Cavin, Jamie Hamaker, Kurt Kinbacher, James Koehn, Mike Leite, Kim Madsen, Anthony Perlinski, Joel Schreuder, Deane Tucker, and Kathleen Woods.

**Members absent:** Ron Bolze, Vacant position for the School of Liberal Arts

**Ex-officio, non-voting members present:** Colton Brienza, Student Senate Representative; Christine Fullerton, PSA Representative; Kim Clark, SSA Representative; and Dr. Jim Powell, VPAA

**Guests:** McKay Tebbs

**I. Call to Order**

The virtual meeting was called to order by President Kathleen Woods at 11:00 a.m.

**II. Adopt Agenda:**

Kurt Kinbacher made a motion to accept and adopt the agenda for the 4/6/2021 meeting. Mathew Brust seconded the motion. Motion carried.

**III. Approval of Faculty Senate Minutes:**

Kurt Kinbacher made a motion to accept and approve the minutes for Faculty Senate from 3/2/2021. Motion seconded by Mathew Brust. Motion carried.

**IV. Faculty Senate and Standing Committee Business Items to Discuss, Accept, and/or Approve:**

- A. **Standing Committee Minutes** — No minutes from Standing Committees were submitted to act on.
- B. President Woods reminded all Faculty Senate members to remind chairs of all committees to submit a final **annual report** on behalf of the work of the committees for 2020-21 year. A template is available in SharePoint under Faculty Senate 'Forms and Miscellany'. President Woods will also forward the form to committee chairs.

**V. Information Items/Discussion and Action Items**

**A. Campus-Wide Assessment Committee – Academic Programs Subcommittee**

On behalf of the subcommittee for campus-wide assessment, McKay Tebbs presented a proposal for the annual academic program assessment. The proposal from the subcommittee requests Faculty Senate accept for study the template and rubric developed in 2020 as a pilot for academic program assessments in 2021-22.

McKay explained the goal of the subcommittee is to find a method for programs to assess their own academic programs and design a ways to improve their program. He clarified that

- the two templates provided will be used as a guide for the program assessments,
- the subcommittee was reorganized in 2020-21 to include more faculty,
- the faculty in the subcommittee will be reviewing not evaluating the reports using the Quality rubric, and
- the subcommittee asks each program to use the template and rubric as a guide to complete their assessment reports annually.
- If programs have specialized accreditation reports they most likely will work in place of the template for an annual report.

Deane Tucker made a motion to accept the template and quality rubric for self-study by Faculty Senate members until the April 20, 2021 meeting. Mathew Brust seconded the motion. Motion carried.

## B. Administrative Updates

1. **2021-22 Faculty Senate election** results for committees is located in Faculty Senate SharePoint.
2. **Scholastic Day** – Administration has requested feedback on a re-envisioning of the Scholastic Day. Jamie Hamaker reported on behalf of the Scholastic Day committee that they have not met.
  - Faculty Senate members asked for input from the committee about the benefit of Scholastic Day to recruitment of students to CSC.
  - A recommendation from Faculty Senate to the committee was to give the scholarships to juniors or seniors in high school.
  - Faculty Senate would like information about the number of students who come to scholastic day and whether or not it impacted recruitment of students to campus.
3. Administration has requested feedback on the final drafts of **Policies 4220 and 4730** found in Faculty Senate SharePoint by April 15. Dr. Powell requested feedback prior to the board meeting in June.
  - **BP 4220 – Direct and indirect measurements**
  - **BP 4730 – Design and Delivery of Distance Education Courses.**
4. **New BP** - Administration has requested feedback on the creation of a course/rate to offer “Professional Development” courses by May 19, 2021. The new board policy would develop policies for Professional Development. Dr. Powell requested feedback and announced that it would not go to the Board but will be discussed by Deans and VPAA in May.
5. **COVID Update – VPAA Jim Powell** reported
  - CSC is getting the Johnson and Johnson vaccine that requires only one shot for faculty, staff and students.
  - Mask wearing has become relaxed. He reminds everyone to continue to wear masks.
  - Masks are and will be required for Ivy Day, graduation, and all events on campus.
6. **Ivy Day Nominations, Commencement, Faculty Recognition Luncheon Update – VPAA**
  - Ivy Day Nominations – Program liaisons will get information about nominations in the next day or so.
  - Commencement – Faculty members are not required to attend unless they feel comfortable.
  - Faculty Recognition – Faculty need to make a reservation for the luncheon, but are not required to attend.

## C. Upcoming Events:

1. The BIG Event is April 17
2. Faculty Recognition Luncheon is April 29
3. Ivy Day is May 7.
4. Commencement is May 8.
5. HLC – Higher Learning Commission assurance review is June 7, 2021

## VI. New Business:

- President Kathleen Woods will be inviting newly elected Faculty Senate members to the April 20, 2021 meeting.

## VII. Adjourn: Meeting adjourned at 11:55 a.m.

Minutes by: Kim Madsen

Date: 4/6/2021

**Recommendations for Faculty Senate (or Academic Review, for Graduate Council and Essential Studies) Action** (A highlighted summary of actions recommended in meeting business above; should include any proposed change in policy, procedure, or curriculum and/or proposed committee or collective faculty recommendations to the CSC administration):

1. \_\_\_\_ (brief summary, with reference to specified discussion item above) \_\_\_\_

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**Faculty Senate Decision:**

**Minutes Accepted:** \_\_\_\_ x \_\_\_\_ **Date:** 4/20/2021

**Actions Approved:**

1. \_\_\_\_ (brief description) \_\_\_\_ **Approved** \_\_\_\_ x **Denied** \_\_\_\_ **Date:** 4/20/21  
Reason Denied:

2. \_\_\_\_ (brief description) \_\_\_\_ **Approved** \_\_\_\_ **Denied** \_\_\_\_ **Date:** \_\_\_\_  
Reason Denied:

3. \_\_\_\_ (brief description) \_\_\_\_ **Approved** \_\_\_\_ **Denied** \_\_\_\_ **Date:** \_\_\_\_  
Reason Denied:

\* Please send back minutes to VPAA Office Assistant for posting to appropriate Sharepoint Site.

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**MISSION:** Chadron State College delivers experiences that foster knowledgeable and engaged leaders and citizens to enrich the High Plains region and beyond.

**Master Academic Plan 2019-23 Priorities**

- People: Recruitment, Retention, Engagement Completion
- Purpose: Student Learning and Growth
- Place: Community Engagement