

**Minutes
Faculty Senate
October 20, 2020 11:00 a.m.
Via Zoom**

Members present: Tim Anderson, Ron Bolze, Robin Brierly, Mathew Brust, Scott Cavin, Jamie Hamaker, Kurt Kinbacher, Michael Leite, Kim Madsen, Anthony Perlinski, Joel Schreuder, Deane Tucker, and Kathleen Woods.

Members absent: Vacant position for the School of Liberal Arts and Wendy Waugh, Dean, Graduate Studies and the School of Business, Mathematics and Science.

Ex-officio, non-voting members present: Christine Fullerton, PSA representative; Kim Clark, Support Staff Representative; and Jim Powell, VPAA

I. Call to Order

The virtual meeting was called to order by President Kathleen Woods at 11:00 a.m.

II. Adopt Agenda:

Motion to adopt agenda made by Mike Leite and seconded by Deane Tucker. Motion carried.

III. Approval of Faculty Senate Minutes:

Ron Bolze made a motion to accept and approve the minutes for Faculty Senate from 10/6/2020. Motion seconded by Tim Anderson. Motion carried.

IV. Standing Committee Business Items to Discuss and/or Approve:

A. Minutes (Sharepoint)

1. **Academic Review Committee** – Motion was made by Tim Anderson and seconded by Jamie Hamaker to accept and approve the minutes for 10/6/2020. Motion carried.
2. **Research Institute Committee** – Motion was made by Kurt Kinbacher and seconded by Kim Madsen to accept and approve the minutes from 9/16/2020. Motion carried.
3. **Rank Promotion and Tenure** – A motion was made by Mathew Brust and seconded by Jamie Hamaker to **accept** the minutes with action items of 9/25/2020. Motion carried.

Mathew Brust made a motion to take the updated and revised worksheet, template and protocol submitted by the RPT committee back to departments for input. Seconded by Tim Anderson. Motion did not carry.

After much discussion about the clarification changes made to the RPT documents including the fact that trainings with faculty seeking promotion and tenure were beginning to take place and updated RPT documents were posted for review by the faculty. Deane Tucker made a motion to **approve** the minutes with action items for RPT meeting held 9/25/2020. Motion seconded by Mathew Brust. Motion carried.

B. Graduate Council By-Law Discussion.

Dean Wendy Waugh was available to explain the issues regarding changes to the academic catalog regarding graduate programs. Academic Review Committee is responsible for all changes to the undergraduate catalog with the support of Melissa Mitchell, registrar, and faculty at the time changes are

proposed. A discussion was held on various options to insure consistency in updating Courseleaf and insuring proper protocol is followed for changes to academic programs that include both undergraduate and graduate programs.

Deane Tucker made a motion and Mathew Brust seconded motion to **accept** the following change to the Faculty Senate By-Laws for the Academic Review Committee. Motion carried.

Faculty Senate By-Law changes include: “1 C. Faculty Status - 2.D.1.b. Responsibilities: All ~~undergraduate~~-academic programs and policies at Chadron State College. Course and/or program changes shall be presented to the committee for approval by the appropriate department Chair and Revision supported by the appropriate Dean and/or selected faculty as deemed necessary.”

In accordance with the Faculty Senate By-Laws, the proposed changes will be sent in written format to the faculty for two weeks to review the changes, provide feedback and vote. The proposed change to the Faculty Senate By-Laws will be brought back to Faculty Senate after the two week time period for review.

C. Faculty Senate Constitution Proposed Revision:

CSC Administration is proposing Faculty Senate make the following revision to the Faculty Senate Constitution Section E.8.

“Shall transmit written recommendations to the President of the College and Vice President for Academic Affairs. The Faculty Senate Leadership will arrange a meeting with the Vice President for Academic Affairs within thirty (30) days to discuss concerns. If concerns are not resolved another meeting will be arranged with the President of the College. In the event an impasse still exists, the President of the College shall have thirty (30) working days after the receipt of such report to exercise his/her privilege to veto. A policy decision vetoed by the President of the College or designee may be returned to him/her for reconsideration upon a vote to that effect by two-thirds majority of the Faculty Senate. When, after such two-thirds vote, an impasse still exists, the Faculty Senate Leadership may voice their concern during the period for public comment at ~~shall request that the matter be placed on the agenda of~~ the next regularly scheduled Board of Trustees meeting. The faculty have the right to hold a ‘no confidence’ vote.”

After some discussion regarding the request from President Rhine which supports the open meeting procedure, Deane Tucker made motion to accept the proposed revision changes to the Faculty Senate Constitution. Mike Leite seconded the motion. Motion carried with 11 members voting in favor of the motion and 1 member in opposition.

President Kathleen Woods will forward the proposed changes to the Faculty Senate Constitution to the faculty for review for a period of two weeks requesting feedback and for approval of the revision. The proposed change will be placed on the Faculty Senate agenda for review.

V. Information Items/Discussion and Action Items

A. Information Items:

President Kathleen Woods reviewed the following Action Items.

1. Nebraska State College System (NSCS) is expected to announce following the November Board meeting that Spring 2021 term will resume with the original schedule – January 11 – May 7. However, CSC Administration is requesting faculty encourage students to plan a flexible Spring schedule should this schedule alter due to COVID-19.

2. CSC has announced a December 18 virtual Fall 2020 commencement. Please see the October 14, 2020 VPAA update for instructions on how to submit student congratulatory videos.
3. CSC Administration Faculty Specific COVID-19 campus guidelines – VPAA, Jim Powell. Dr. Powell said, “things are heating up.” Please wear your mask and wash your hands, and please encourage students to do the same. If faculty have a student that refuses to wear a mask, please contact Jon Hansen and they will work with the student.

VI. **New Business:** No new business was presented to Faculty Senate.

VII. **Adjourn:** Motion to adjourn made by Mathew Brust and seconded by Kim Madsen. Motion carried. Meeting adjourned at 12:10 p.m.

Minutes by: Kim Madsen

Date: (approved by committee):

Recommendations for Faculty Senate (or Academic Review, for Graduate Council and Essential Studies)

Action (A highlighted summary of actions recommended in meeting business above; should include any proposed change in policy, procedure, or curriculum and/or proposed committee or collective faculty recommendations to the CSC administration):

1. ___(brief summary, with reference to specified discussion item above) ___

Faculty Senate Decision:

Minutes Accepted: ___x___ **Date:** ___11/3/2020___

Actions Approved:

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> 1. ___(brief description)___
Reason Denied: 2. ___(brief description)___
Reason Denied: 3. ___(brief description)___
Reason Denied: | <p>Approved ___x___ Denied ___ Date: 11/3/2020___</p> <p>Approved _____ Denied _____ Date: _____</p> <p>Approved _____ Denied _____ Date: _____</p> |
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* Please send back minutes to VPAA Office Assistant for posting to appropriate Sharepoint Site.

MISSION: Chadron State College delivers experiences that foster knowledgeable and engaged leaders and citizens to enrich the High Plains region and beyond.

Master Academic Plan 2019-23 Priorities

- People: Recruitment, Retention, Engagement Completion
- Purpose: Student Learning and Growth
- Place: Community Engagement